

SEAL ROCK WATER DISTRICT  
**Board of Commissioners**  
**Regular Monthly Board Meeting and Public Hearing Agenda**  
**Thursday, May 9, 2024, @ 4:00 p.m.**  
**Public Meeting by Zoom Video Conference**

SRWD will conduct this meeting using Zoom video conferencing due to the restricted capacity for in-person gatherings and our commitment to prioritize the safety of the public and our employees. We strongly encourage the public to participate in this meeting electronically. To access further information, including registration details, please visit the SRWD website at [www.srwd.org](http://www.srwd.org) on the day of the meeting. We invite members of the public to submit written comments regarding agenda items by emailing [tkarlsen@srwd.org](mailto:tkarlsen@srwd.org) no later than 2:00 p.m. on the day of the meeting. Submitted comments will be shared with the SRWD Board of Commissioners and will become part of the permanent record.

- **Call Regular Meeting to Order:**

- **Announcements/Visitor Public Comments:**

*The public comment period provides the public with an opportunity to address the Commissioners regarding items on the agenda. Please limit comments to (3) minutes.*

- **Consent Calendar:**

*Managers' reports included under the consent calendar are an executive summary provided to Commissioners as an update of system conditions, projects, and programs. Management welcomes your feedback and requests more detailed information regarding any item before or during the meeting:*

- Invoice List April 2024 to May 2024
- Board Meeting Minutes April 11, 2024
- Budget Committee Meeting Minutes April 18, 2024
- Financial Report / Approve Invoices April 2024 to May 2024
- USDA PMR Phase IV No. 44 May 9, 2024
- General Manager's Monthly Report April 2024 to May 2024

- **Discussion and Information Items:**

- Consider Honoring "Juneteenth" a Federal/State holiday on June 19<sup>th</sup> as an official District Holiday.  
Presented by: Adam Denlinger, General Manager

- **Decision Items:**

- Consider approving Amendment No. 6 of EJDC Owner-Engineers Agreement.  
Presented by: Adam Denlinger, General Manager

- **Open Public Hearing:**

SRWD will open a public hearing in accordance with ORS Chapter 264.312, to receive public testimony regarding the proposed water rate adjustment for FY 2024 - 2025.

**Close the Public Hearing.**

- **Open Public Hearing:**

SRWD will open a public hearing in accordance with ORS Chapters 294.453 and 294.456, to receive public testimony regarding the SRWD proposed FY 2024 – 2025 Budget, approved by the SRWD Citizen Member Budget Committee on April 18, 2024.

**Close the Public Hearing.**

- **Reports, Comments, and Correspondence:**

- **Executive Session: according to ORS 192.660(2), Concerning:**

The SRWD Board may meet in Executive Session, pursuant to ORS 192.660(2)(h); To consult with legal counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed. Representatives of the news media and designated staff shall be allowed to attend the executive session. All other members of the audience are asked to leave the room. Representatives of the news media are specifically directed not to report on any of the deliberations. No final decisions shall be made in the Executive Session.

THIS AGENDA MAY BE AMENDED UNTIL 3:00 PM THE DAY BEFORE THE MEETING

SPECIAL ACCOMMODATIONS WILL BE PROVIDED WITH 48 HOUR NOTICE; CALL 541-563-3529.  
IF HEARING IMPAIRED, PLEASE DIAL 711 OR CALL TTY#1-800-735-1232  
This Institution is an Equal Opportunity Employer and Service Provider

- **Adjournment:** Next Meeting: **June 13, 2024, @ 4:00 p.m.** Regular Board Meeting or established date.

THIS AGENDA MAY BE AMENDED UNTIL 3:00 PM THE DAY BEFORE THE MEETING

SPECIAL ACCOMMODATIONS WILL BE PROVIDED WITH 48 HOUR NOTICE; CALL 541-563-3529.  
IF HEARING IMPAIRED, PLEASE DIAL 711 OR CALL TTY#1-800-735-1232  
This Institution is an Equal Opportunity Employer and Service Provider

## Report Criteria:

Detail report.  
Invoices with totals above \$0 included.  
Paid and unpaid invoices included.

**ORIGINAL**

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
<b>01-1310</b>				
MARCIA RICHEY	042524	Refund Overpayment Final Bill	04/25/2024	19.69
TANIA TOLMASOFF	041624	Refund Overpayment Final Bill	04/16/2024	226.66
Total 01-1310:				246.35
<b>01-5201</b>				
OUDEKIRK & HOLLEN	35109	Professional Services 03/14/24, 03/19/24 GF General Counsel	04/08/2024	180.00
Total 01-5201:				180.00
<b>01-5204</b>				
GSI WATER SOLUTIONS INC.	00500.023-1	Water Loss Audit	12/11/2023	2,685.00
Total 01-5204:				2,685.00
<b>01-5208</b>				
GSI WATER SOLUTIONS INC.	00500.02-10	Beaver Creek Streamflow Monitoring Support Services Dec 1 - Dec 310, 2023	01/08/2024	6,233.60
Total 01-5208:				6,233.60
<b>01-5271</b>				
CHARTER COMMUNICATIONS	001293704192	Internet (Office)	04/19/2024	134.98
Total 01-5271:				134.98
<b>01-5272</b>				
AT&T MOBILITY	04232024	Wireless 03/18/24-04/15/24	04/15/2024	198.39
Total 01-5272:				198.39
<b>01-5274</b>				
AT&T MOBILITY	04232024	Wireless WTP	04/15/2024	51.43
Total 01-5274:				51.43
<b>01-5291</b>				
US POSTAL SERVICE - WALDP	042524	Bulk Mailing	04/25/2024	911.00
Total 01-5291:				911.00
<b>01-5310</b>				
STATE WATER RESOURCES CO	040124	2024 Certificate Renewal -Denlinger	04/01/2024	240.00
TCB SECURITY SERVICES INC.	245314	Base Monthly Account Fee	05/01/2024	45.00
TCB SECURITY SERVICES INC.	245314		05/01/2024	5.55
US POSTAL SERVICE - POSTMA	042024	Annual Permit Fee - Permit #14	04/20/2024	320.00
Total 01-5310:				610.55
<b>01-5600</b>				
USA BLUE BOOK	INV00328530	hach dpd 1 free chloring test packs	04/08/2024	396.00

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
Total 01-5600:				396.00
<b>01-5605</b>				
CASCADE COLUMBIA DISTRIBU	893798	Caustic Soda 25% NSF 550# Drum	04/17/2024	649.00
CASCADE COLUMBIA DISTRIBU	893798	Container Deposit	04/17/2024	300.00
CASCADE COLUMBIA DISTRIBU	893798	Freight	04/17/2024	148.53
CASCADE COLUMBIA DISTRIBU	893798	Environmental Surcharge	04/17/2024	35.00
Total 01-5605:				1,132.53
<b>01-5610</b>				
CENTRAL LINCOLN P.U.D.	041924	Utility Services	04/19/2024	2,599.35
Total 01-5610:				2,599.35
<b>01-5611</b>				
CENTRAL LINCOLN P.U.D.	041924	WTP Utility Services	04/19/2024	1,764.01
Total 01-5611:				1,764.01
<b>01-5630</b>				
OVERHEAD DOOR COMPANY O	23244	commecial service- initial hour	03/05/2024	295.00
OVERHEAD DOOR COMPANY O	23244	commecial service call additional labor	03/05/2024	292.50
OVERHEAD DOOR COMPANY O	23244	lift rental	03/05/2024	150.00
OVERHEAD DOOR COMPANY O	23244	circuit board main relay for rsx, 3/4 and 1hp/115v/1 ohase operator	03/05/2024	485.00
OVERHEAD DOOR COMPANY O	23244	2.5 amp 250 volt fuse and .250 amp and 250 volt fuse for rsx operator	03/05/2024	6.00
OVERHEAD DOOR COMPANY O	23244	drive time	03/05/2024	300.00
USA BLUE BOOK	INV00328530	above grade sampling station	04/08/2024	1,610.34
Total 01-5630:				3,138.84
<b>01-5634</b>				
SECURITAS TECHNOLOGY CO	6004088751	Standard labor	04/12/2024	205.00
SECURITAS TECHNOLOGY CO	6004088751	Service call travel charge	04/12/2024	80.00
SECURITAS TECHNOLOGY CO	6004088751	Fire-lite Pull Station Address	04/12/2024	326.76
Total 01-5634:				611.76
Grand Totals:				<u>20,893.79</u>

Dated: APRIL 30, 2024

General Manager: A. Nicks

Dated: \_\_\_\_\_

Treasurer: \_\_\_\_\_

**SEAL ROCK WATER DISTRICT  
MINUTES OF THE  
Regular Board Meeting  
by Zoom Conference Call and In Person  
April 11, 2024**

**Introduction to Remote Meeting:**

SRWD held this meeting through Zoom video conferencing. Due to the limited capacity for in-person meetings, the public was encouraged to attend the meeting electronically.

**Present:**

Commissioner Saundra Mies-Grantham and Commissioner Karen Otta were present on the Zoom Conference Call. Present in person in the board room were Commissioner Rob Mills, Board President; Commissioner Paul Highfill, Member, Commissioner Glen Morris, Member; and Attorney Jeff Hollen, Legal Counsel. Staff: Adam Denlinger, General Manager; Joy King-Cortes, Office/Finance Manager; Trish Karlsen, Bookkeeper; and Brad Wynn, Lead Operator.

**Excused Absences:** None

**Call Regular Meeting to Order:**

President Rob Mills called the regular board meeting to order 4:00 p.m., Thursday, April 11, 2024, and introduced the commissioners and staff present in the board room. No member of the public was in attendance in person. Present on Zoom was John French.

**Announcements/Public Comments:**

President Rob Mills asked if there were any announcements. Commissioner Saundra Mies-Grantham had no announcement; Commissioner Paul Highfill had no announcement; Commissioner Karen Otta had no announcement; Commissioner Glen Morris had no announcement; General Manager, Adam Denlinger had no announcement; Joy King-Cortes, Office/Finance Manager had no announcement; Trish Karlsen, Bookkeeper had no announcement; Attorney Jeff Hollen had no announcement; Brad Wynn, Lead Operator had no announcement; and President Rob Mills had no announcement.

**Public Comments:**

President Rob Mills asked John French who attended through Zoom if he had a comment and he responded that he had no comment.

**Consent Calendar:**

Items on the consent calendar are the March/April 2024 Invoices List for approval; the March 14, 2024, Regular Board Meeting minutes; the March/April 2024 Financial Report; USDA Project Monitoring Report No. 43; and the General Manager's Monthly Report. President Rob Mills asked if each commissioner reviewed the consent calendar items. Commissioner Glen Morris answered YES; Commissioner Saundra Mies-Grantham answered YES; Commissioner Paul Highfill answered YES; Commissioner Karen Otta answered YES. Commissioner Paul Highfill motioned to approve the consent calendar. Commissioner Glen Morris seconded the motion. The motion passed with 4 YES vote, 0 NO vote and Commissioner Karen Otta abstained from voting since she was not present at the March 14 board meeting.

**Discussion and Information Items:**

**Primary Source Water Project Update:**

The operators are now able to remotely run the operation of the WTP, which was made possible by the implementation of the Human Machine Interface (HMI) program. The HMI allows the WTP to operate after hours with successful starts and stops in producing water, including automated routine maintenance during production. If something is wrong the process will stop and the HMI will signal the operator who can remotely sign in and respond to resolve the problem. This results in less overall cost to produce water and an overall increased level of stored water in the drinking water system. The operators are monitoring conditions as they work with the engineers and WesTech technicians to build greater optimization of the WTP.

**Rate Adjustment for FY 2024-25:**

Historically, the SRWD Board of Commissioners evaluates the rate annually for addressing any necessary increase and then requests that staff develop a proposal (potential scenarios) for a rate increase that will be provided to the Board and the community at a future public hearing. The U. S. Bureau of Labor and Statistics reports that over the last 12 months, the Consumer Price Index for all Urban Consumers (CPI-U) advanced 3.2 percent. The food prices advanced 2.3 percent. Energy prices advanced 0.6 percent, largely the result of an increase in the price of electricity. The index for all items less food and energy advanced 3.6 percent over the year. Maintaining pace with inflation annually supports the likelihood that significant rate adjustments will not be necessary in the future. The market is uncertain as we project for the future budget.

65 It was the consensus of the board to maintain the pace with the price index, staff was instructed to develop scenarios  
66 considering a 3.5% rate increase to be considered at the next board meeting on May 9.  
67

68 **Decision Items:**

69 **GSI Water Solutions Scope of Services:**

70 GSI Water Solutions submitted two Scopes of Work for continued monitoring to meet requirements of the Beaver Creek  
71 Water Use Permit S-55012. The first Scope of Work is for Year 7 Water Temperature Monitoring Support for \$22,510.  
72 The second Scope of Work is for Year 6 Streamflow Monitoring Support on Beaver Creek for \$43,445. These reports will  
73 be provided to the Oregon Water Resources Department (OWRD) and the Department of Environmental Quality (DEQ).  
74 Commissioner Karen Otta motioned to approve the Scope of Work submitted by GSI. Commissioner Glen Morris  
75 seconded the motion. The motion passed unanimously.  
76

77 **Resolution No. 0424-01 for Funding through DEQ:**

78 The district needs to adopt a resolution for funding through the Department of Environmental Quality (DEQ) Clean Water  
79 State Revolving Fund (CWSRF), to develop a Drinking Water Protection Plan (DWPP) and to authorize the General  
80 Manager to execute the funding agreement. The DWPP will be structured to meet the requirements for approval by the  
81 Oregon Department of Environmental Quality (DEQ) and Oregon Health Authority (OHA). The amount of the forgivable  
82 loan is \$50,000. Commissioner Karen Otta motioned to approve Resolution No. 0424-01 a Resolution of the Seal Rock  
83 Water District to accept funds provided by the Oregon Department of Environmental Quality, through the State of Oregon  
84 Clean Water State Revolving Fund Program in the amount of \$50,000. Commissioner Sandra Mies-Grantham seconded  
85 the motion. The motion passed unanimously.  
86

87 **Owner Engineer Agreement Amendment No. 6:**

88 Jacobs Engineering submitted Owner Engineer Agreement Amendment 6 of the EJCDC which provided continued  
89 engineering services through October 2024, in the amount of \$57,500. It was the consensus of the board to defer this for  
90 discussion during the May board meeting.  
91

92 **Reports, Comments, Correspondence:**

93 The Annual Budget Committee Meeting is on April 18, and the budget packet will be delivered on April 15. Commissioner  
94 Karen Otta requested to email her the budget packet.  
95 The Oregon Health Authority Water Testing Scam Community Advisory will be mailed to customers with the bills.  
96

97 **Recessed Regular Session to go into Executive Session:**

98 President Rob Mills recessed the regular session at 4:56 p.m. to go into Executive Session, pursuant to ORS  
99 192.660(2)(h); To consult with legal counsel concerning the legal rights and duties of a public body regarding current  
100 litigation or litigation likely to be filed. Representatives of the news media and designated staff shall be allowed to attend  
101 the executive session. All other members of the audience were asked to leave the room and sign off from Zoom.  
102 Representatives of the news media are specifically directed not to report on any of the deliberations. No final decisions  
103 shall be made in the Executive Session.  
104

105 **Adjourned the Executive Session/Reconvened Regular Board Meeting:**

106 President Rob Mills adjourned the executive session and reconvened the regular board meeting at 5:30 p.m.  
107

108 **Adjournment:** Commissioner Glen Morris motioned to adjourn the meeting. Commissioner Paul Highfill seconded the  
109 motion. President Rob Mills adjourned the meeting at 5:32 p.m.  
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111 **Next Board Meeting:** May 9, 2024, at 4:00 p.m. Regular Board Meeting and Budget and Rate Hearing.  
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121 Approved by Board President

Date:

**SEAL ROCK WATER DISTRICT  
MINUTES OF THE  
Budget Committee Meeting by Zoom Conference Call and In Person  
April 18, 2024**

**Introduction to Remote Meeting:**

SRWD held this meeting through Zoom video conferencing and in person. Due to the limited capacity for in-person meetings, the public was encouraged to attend the meeting electronically.

**Call the Budget Committee Meeting to Order:**

President Rob Mills called the Budget Committee Meeting to order at 6:04 p.m., Thursday, April 18, 2024.

**Present:**

President Rob Mills confirmed that all commissioners present can hear each other by doing a roll call. Attending by Zoom Video Conferencing were Commissioner Karen Otta and Larry Silverthorn. Present-in Person were President Rob Mills; Commissioner Glen Morris; Commissioner Paul Highfill; Budget Committee Member Cheryl Oldenburg; Budget Committee Member Ronald Anderson; and Budget Committee Member John Garcia. Staff: Adam Denlinger, General Manager; Joy King-Cortes, Office Manager, and Trish Karlsen, Bookkeeper. No public attended in person nor by video conferencing or conference call.

**Excused Absences:** Commissioner Sandra Mies-Grantham

**Elect Presiding Officer:** It was the consensus of the Budget Committee to nominate Karen Otta as the Presiding Officer.

**Read Budget Message for FY 2024-25 Budget: (See Attached)**

The Presiding Officer, Karen Otta asked the Budget Officer, Adam Denlinger to read the Budget Message. Some of the highlights of the Budget Message are:

- The Beaver Creek Source Water Project has reached substantial completion, final completion has yet to be achieved. Remaining project funds include United States Department of Agriculture, Rural Development (USDA-RD) grant funds that are currently restricted due to arbitration. Arbitration is scheduled to reconvene in September of 2024, the outcome of which remains uncertain.
- The tax levy in the General Fund represents the District's permanent rate that can be used for operations which is \$.1259 per \$1,000 of the assessed value of the District. The Exempt Bond amount is \$1,039,100 as the ad valorem property taxes to be certified for collection to pay Bond indebtedness.
- The philosophy of the district has been to maintain a program of small annual increases to lessen the need for large one-time increases. Therefore, the proposed 2024-25 budget anticipates a rate increase of as much as 3.5%.
- A 3.2% COLA increase is expected for this fiscal year. Last year's Health Insurance is projected to increase by 9.69% beginning July 1, 2024. The PERS employer contribution rate remains static at 21.70% and the OPSRP rate remains static at 18.65% from July 1, 2023, until June 30, 2025. The District does not pay the employees' required 6% contribution.

**Amend/Approve Budget Document:**

The Presiding Officer, Karen Otta led the discussion and asked Joy King-Cortes, Office Manager, to discuss the highlights of the budget for each fund. Questions were asked after each page & after discussion, the budget was approved by fund.

**General Fund**, (pages 1-5) is used to describe the financial management and daily operations of the District.

**Page 1** is a list of budgeted revenues in the General Fund for FY 2024-25.

Line 2 – Net working capital is \$753,000.

Line 4 – Interest \$28,100 includes \$27,600 from the 2011 contract with the City of Newport for the transfer of the South Beach service area in the amount of \$1.8 million including principal and interest payable in 30 years. And General Fund interest income of \$500.

Line 7 – Water Sales \$2,594,500 includes a \$32,500 principal payment from the contract with the City of Newport and \$2,561,500 in water sales which includes an average of 3.5% rate increase.

Line 8 – Service Connections \$22,500 includes 15 new services at \$1,500 each.

Line 9 – Miscellaneous Income \$38,000 includes \$10,000 for Transfer/Turn Charges; \$8,000 for Delinquent Charges; \$1,000 for Damage Repair; \$2,000 for Developer Review Deposit; and \$17,000 for miscellaneous income.

Line 14 – Grants of \$53,000 include \$3,000 for an SDAO Safety Grant, and \$50,000 funding through the Department of Environmental Quality (DEQ) Clean Water Revolving Fund, to develop a Drinking Water Protection Plan.

Line 30 – Taxes Necessary to balance \$100,000. The District's permanent rate limit for General Taxes is \$.1259/\$1,000 and the estimated value of the district taxing district is \$847,000. The estimated amount to be received is \$106,637, but because of the experience of the county rate of collection, which is about 94%, due to discounts and late payments, \$100,000 is budgeted for taxes to be received.

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**Page 2** is the budgeted amount for Administrative & Office Expenditures:  
Line 3 – Salaries - Office \$389,000 is for 4 administrative employees and this amount includes a 3.2% COLA increase and beginning July 1.  
Line 5 – Employee Benefits \$553,100. This includes employee health insurance and contribution to employee retirement (PERS/OPSRP) for 11 employees. Health Insurance will increase 9.69%.  
Line 12 – Professional Services \$192,400. This includes technical support for the AMI system including the customer portal, RNI, and Sensus Analytics. Our technical support from Orcotech has gone up to include cybersecurity and software licensing. Professional services also include legal, engineering, and audit services, Caselle billing/payroll/accounting software support, SCADA support, and website support.  
Line 13 – Insurance and Bonds \$76,700. This includes an 18% increase in insurance costs from last year. SDAO underwriter is forecasting that insurance and bonds will increase between 15-20%.  
Line 19 – Dues, Fees & Assessments \$48,000. This amount includes the charges for credit card fees and online payment fees through Xpress Bill Pay. This also includes AWWA, OAWU, SDAO, and GFOA membership fees. It also includes OHA water distribution and water treatment certification renewal fees.

**Page 3** is the budgeted amount for Field Expenditures:  
Line 3 – Salaries - Field \$463,000. This includes salaries for 5 field crew for Water Distribution and 2 Water Treatment Plant operators, with a 3.2% COLA beginning July 1.  
Line 11 – Emergency Water Purchases \$200,000. This budget is in preparation when there is disruption in producing drinking water in the WTP due to equipment and computer malfunctions, power outages during stormy weather, and salinity in the raw water intake when a certain weather condition occurs which is a combination of king tide, wind, and rain. When the WTP can not meet the demand the district will purchase water from the City of Newport.  
Line 12 – System Maintenance \$254,350. This includes the maintenance of the Water Treatment Plant, the water distribution system, vehicle/equipment, and building maintenance.  
Line 13 – Utilities \$75,000. This includes \$35,000 for the WTP and intake location utilities and \$40,000 for all other locations that use electricity like the office and shop building and pump stations.  
Line 14 – Operating Materials/Conserv. \$140,800. Of this budgeted amount, \$100,000 is for chemicals and other supplies for the WTP; \$30,000 for sampling/testing and reporting requirements; and \$10,800 is for the distribution system supplies.  
Line 18 – Consultants - WTP \$204,000. This includes \$66,000 to comply with the temperature and flow monitoring of the Beaver Creek Source Water required by OWRD pertaining to the district's water rights permit on Beaver Creek; \$5,000 for Sysco/VM software support; and \$6,000 for Westech Filtration Membrane support; \$12,000 for WTP SCADA; \$115,000 for Engineering/Legal/Special Witness for arbitration.

**Page 4**, line 5 to line 7 are required transfers from the General Fund to various funds:  
Line 5 – R.D. Requirement Reserve Fund \$10,990. This is a requirement by USDA for the 2020 Revenue Bond. The annual payment is \$109,900. USDA requires us to have that amount in our reserve fund. The contribution to this reserve fund is 10% of the \$109,900, which is \$10,990. This would be our fourth year to make that contribution.  
Line 6 – Revenue Bond Payment Fund \$382,490. This is for annual loan payments of four revenue bonds, the 2012 Revenue Bond; the 2020 Revenue Bond; the 2022 IFA Revenue Bond, and anticipated Revenue Bond Loan for arbitration.  
Line 7 – Depreciation Reserve/SLARA \$112,570. This is a USDA requirement for the 2016 and 2021 G.O. Bonds to set aside \$112,570 annually for replacements of short-lived assets with 5-15 years of life listed by the engineer in the PER.  
Line 9 – Water Source Improvement Reserve Fund \$62,000. This is the transfer from the general fund to build up this account to be used for maintaining and enhancing of water sources and improving SRWD distribution system.

**Page 5** is a recap of all expenditures from pages 2 – 4.  
Joy King-Cortes announced that this completes the General Fund budget review.  
The Presiding Officer, Karen Otta asked if anyone had wanted any further discussion or had any questions on the General Fund budget. There was no further discussion or questions. Karen Otta asked for a motion to approve the General Fund budget pages 1-5 for the fiscal year 2024-25. John Garcia motioned to approve the General Fund budget for the Fiscal Year 2024-25. Glen Morris seconded the motion. The motion passed 8 - 0.

**Page 6, Debt Service Fund** is the budget to pay for 2011, 2012, 2013, 2016, and 2021 General Obligation Bonds payable from property taxes.  
Line 8 Taxes Necessary To Balance \$987,100 is the amount needed from property tax collection to pay the GO Bond loans.  
Lines 12 – 16 are principal payments for 2011, 2012, 2013, 2016, and 2021 GO Bond loans.  
Lines 18 – 22 are interest payments for 2011, 2012, 2013, 2016, and 2021 GO Bond loans.  
Lines 24 – 28 Unappropriated Fund Balance for the Following Year are payments for GO Bond loans due before property taxes are collected. This is for loans due before the full collection of property taxes. Property Taxes are due on November 15 and the loan payments are due in October and December. To make sure that there are enough available collected taxes to make the loan payments we budget for it a year ahead as an unappropriated balance. It is for the loan payments due in October and December 2025. It is budgeted for collection in FY 24-25 but budgeted as unappropriated which means it can not be spent in FY 24-25. It becomes the beginning cash balance in FY 2025-26 available to pay for the loans due in October and December 2025. Presiding Officer, Karen Otta asked for a motion to approve the Debt Service



126 Fund Budget, page 6. Glen Morris motioned to approve the Debt Service Fund Budget. Rob Mills seconded the motion.  
127 The motion passed 8 - 0.

128 **Page 7, Revenue Bond Reserve Fund** is the budget to meet the obligation for the 2012 & 2020 USDA Revenue Bond  
129 loans, 2022 IFA Notes Payable; and Anticipated Revenue Bond Loan for arbitration. Resources for this fund are from  
130 revenue from water sales as a transfer from the General Fund.

131 Line 4 – \$382,490 is the transfer amount from the General Fund needed to meet the annual revenue debt obligations.  
132 Lines 11 – 13 are principal payments for 2012 & 2020 Revenue Bond loans, 2022 Notes Payable, and Anticipated  
133 Revenue Bond loan for arbitration. The 2016 IFA Notes Payable has been paid in full.

134 Lines 15 – 18 are interest payments for 2012 & 2020 Revenue Bond loans and 2022 Notes Payable; and Anticipated  
135 Revenue Bond loan for arbitration.

136 There was no question on page 7. Presiding Officer, Karen Otta asked for a motion to approve the Revenue Bond  
137 Reserve Fund Budget, page 7. John Garcia motioned to approve the Revenue Bond Reserve Fund Budget. Paul Highfill  
138 seconded the motion. The motion passed 8 - 0.

139 **Page 8, Capital Projects Fund** is the budget to fund the Beaver Creek Source Water Project and other capital  
140 improvement projects. Funding comes from loans and grants from USDA, Business Oregon IFA, and other Federal  
141 Agencies. The Beaver Creek Source Water Project has reached substantial completion but final completion has yet to be  
142 achieved. Remaining project funds include United States Department of Agriculture, Rural Development (USDA-RD) grant  
143 funds that are currently restricted due to arbitration.

144 Line 2 – Working Capital, \$50,000 is the District's own fund that can be used to fund minor improvements. The balance  
145 has been low since FY 22-23 due to the district funding the additional cost of engineering while the construction contract  
146 is under arbitration.

147 Line 7 – Interim Loan/USDA & IFA Grant & Loan \$820,000. The project is in substantial completion but the contractors  
148 haven't signed the document. The construction contract is under arbitration and there is still about \$820,000 USDA grant  
149 for final payment and retainage. The District's position is that we are entitled to the retention to cover liquidated damages  
150 that will be decided by an arbitrator.

151 Line 8 – Loan Proceeds/Settlement \$2,000,000. The outcome of the arbitration remains uncertain. If the district does not  
152 prevail, the remaining grant funds along with project funding may not be sufficient to satisfy an award. The district may  
153 need to seek other funding in the form of loans or revenue bonds to cover the cost of the award. If the district prevails then  
154 a settlement is also budgeted on the same line labeled as Settlement.

155 Lines 16 – 18, 23, and 25 include the amount to complete the Beaver Creek Water Source Project and other capital  
156 improvements.

157 Presiding Officer, Karen Otta asked for a motion to approve the Capital Projects Fund Budget, page 8. Rob Mills motioned  
158 to approve the Capital Projects Fund Budget. Paul Highfill seconded the motion. The motion passed 8 - 0.

159 **Page 9, RD Requirement Reserve Fund** is a requirement of the 2012 & 2020 USDA Revenue Bond loans. The District  
160 has 10 years to contribute to this fund from the General Fund until the amount for the 2012 RB reaches the equivalent of  
161 an annual loan payment which is \$74,340 and \$109,990 for the 2020 RB. The District has completed its requirement of  
162 one annual loan payment equivalent of \$74,340 for the 2012 Revenue Bond.

163 Line 5 – Transfer from other funds of \$10,990 is for the 2020 Revenue Bond loan requirement. The one annual loan  
164 payment is \$109,900. The annual required contribution to the reserve fund is \$10,990 for 10 years until the amount  
165 reaches the one annual loan payment which is \$109,990. The district will make its 3<sup>rd</sup> year contribution of \$10,990 for the  
166 2020 RB loan requirement. Presiding Officer, Karen Otta asked for a motion to approve the RD Requirement Reserve  
167 Fund Budget, page 9. Glen Morris motioned to approve the RD Requirement Reserve Fund Budget. John Garcia  
168 seconded the motion. The motion passed 8 - 0.

169 **Page 10, SLARA/Depreciation Reserve Fund** is a 2016 and 2021 USDA G.O. Bond loan requirement to set aside  
170 \$112,570 annually to replace assets such as field and office equipment, vehicles, and other assets that have a life of 5 to  
171 15 years. These short-lived assets are listed in the Preliminary Engineering Report prepared by Jacobs Engineering and  
172 approved by USDA. Before USDA required us to have a SLARA reserve fund we already had a depreciation reserve fund  
173 for our rolling stock for our vehicles. The required contribution to SLARA is for the life of the loan which is 25 years. The  
174 money that has accumulated can be used for the maintenance and replacement of short-lived assets. USDA will inspect  
175 the finances to see that we put the money in the fund but they will not audit as to what we purchase as long as those  
176 assets are in the list made by the engineer, which includes the new WTP project. The filtration membrane and other WTP  
177 components can be replaced from this fund. Presiding Officer, Karen Otta asked for a motion to approve the  
178 SLARA/Depreciation Reserve Fund Budget, page 10. Glen Morris motioned to approve the SLARA/Depreciation Reserve  
179 Fund Budget. John Garcia seconded the motion. The motion passed 8 - 0.

180 **Page 11, System Development Charges Reserve Fund (SDCs).** This fund holds the SDC collections and can only be  
181 spent for projects approved by law that govern SDC collections such as SDC Methodology Update, Master Plan  
182 Study/Update, and Water Management & Conservation Plan.

183 Line 2 – Working Capital \$580,000 is the amount of SDC Collection in the Reserve at the beginning of FY 24-25.

184 Line 7 – System Development Charges \$55,100 is the estimated SDC collection for 15 new service connections.

185 Line 16 – Master Plan Study/Update \$250,000. Most of the projects in the 2010 Master Plan have been completed. Now  
186 that the WTP has been completed and several water mains in various locations have been replaced, the 2010 Master  
187 Plan needs to be updated to identify where the aging service lines need to be replaced. The estimated cost to update the  
188 master plan is \$250,000. There were no questions on page 11. Presiding Officer, Karen Otta asked for a motion to

189 approve the System Development Charges Reserve Fund, page 11. Rob Mills motioned to approve the System  
190 Development Charges Reserve. Paul Highfill seconded the motion. The motion passed 8 - 0.  
191 **Page 12, Water Source & Distribution System Improvement Reserve Fund.** The contribution to this reserve is from  
192 the General Fund. The District has not contributed to this reserve for 3 years. When the District applied for loans and  
193 grants from USDA, it was the recommendation of the USDA area loan specialist not to build up this reserve to qualify for  
194 the grant and sub-grant. It has been 5 years since the district contributed to this fund. It was discussed now that USDA  
195 funding has been completed, it is necessary to build up this account for maintaining and enhancing the water source and  
196 improving the SRWD distribution system in the future. For FY 2024-25 staff budgeted \$62,000 as a transfer from the GF  
197 to this fund. There were no other questions on page 12. Presiding Officer, Karen Otta asked for a motion to approve the  
198 Water Source & Distribution System Improvement Reserve Fund, page 12. Glen Morris motioned to approve the Water  
199 Source & Distribution System Improvement Reserve Fund. Rob Mills seconded the motion. The motion passed 8 - 0.  
200 **Page 13, SRWD Land and Buildings Reserve Fund.** The Budget Committee approved to dissolve the SRWD Land and  
201 Buildings Reserve Fund on April 20, 2023.

202  
203 John Garcia motioned to approve the FY 2024-25 Budget as presented. Ron Anderson seconded the motion. The motion  
204 passed 8 – 0.

205  
206 Karen Otta motioned to approve the Permanent Rate Limit for General Fund Operation as .1259 per \$1,000 of the total  
207 assessed value of the District, and the Exempt Bond amount of \$1,039,100 as the ad Valorem property taxes to be  
208 certified for collection, as of July 1, 2024. The motion was seconded by John Garcia. The motion passed 8 - 0.  
209

210 The Budget Officer, Adam Denlinger explained that the next step of the budget process is a Budget Hearing on May 9,  
211 during the Regular Board Meeting. Then on June 13, 2024, the Board will adopt the FY 2024-25 Budget. The citizen  
212 members of the budget committee are invited to attend these meetings if they would like to attend. He expressed  
213 appreciation and thanked the budget committee members for their participation in this budget committee meeting.  
214

215 **Adjournment:** The Budget Committee Meeting was adjourned at 7:40 p.m.

216  
217 **Next Board Meeting:** May 9, 2024, at 4:00 p.m. Budget Hearing, Rate Hearing, and Regular Board Meeting.

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Approved by Board President \_\_\_\_\_ Date: \_\_\_\_\_

### SRWD Monthly Financial Report

Monthly Statistics		Comments			
Total customers	2681	Includes new connects Less Abandoned / Forfeited meter plus 3 SRWD meters (shop X 2 & office) plus 1 Hydrant meter			
New connections	3				
Reinstalls	0				
Abandonments/Forfeitures/Meter Removed	0				
Financial Report	Checking/MM	LGIP/PFMMA	Fund Balances	Comments	
General	\$694,999.97	\$18,731.53	\$713,731.50		
Bond	\$1,091,757.84	\$0.00	\$1,091,757.84		
Capital Projects	\$19,560.39	\$68,750.04	\$88,310.43	\$7,421,586 Interim Loan Proceeds	
Revenue Bond	\$2,794.20	\$73,716.34	\$76,510.54		
Rural Development Reserve	\$0.00	\$109,671.99	\$109,671.99		
Dist. Office/Shop Reserve	\$0.00	\$0.00	\$0.00		
Depreciation/SLARA Reserve	\$0.00	\$311,698.29	\$311,698.29		
SDC (formerly SIP)	\$0.00	\$580,746.41	\$580,746.41	\$1,318,854.00 SDC collections thru 4/30/2024	
Water Source Improvement Rsrv	\$0.00	\$258,287.28	\$258,287.28		
TOTALS	\$1,809,112.40	\$1,421,601.88	\$3,230,714.28		
General Fund Review	Current	FYTD	Budgeted Amount	Comments	
Revenue	\$209,965.05	2,426,879.51	\$3,205,120.00		
Expenses	\$159,998.47	2,249,011.21	\$3,205,120.00	Contingency \$100,000; Transfers \$416,320; Total expenses budgeted \$2,677,800.	
Net Gain or (Loss) from Operations	\$49,966.58	\$177,868.30			
Water Sales Revenue Comparison	Month	FYTD	Comments		
Water Sales Current Year	\$186,139.24	\$1,892,821.61	Leak Adjustments & Billings Adjustments (YTD = July - June)		
Actual+In Lieu of Water Sales Less H2O CR	\$190,710.11	\$1,937,272.46	Billing Adj FYTD \$0.00		
Water Sales Prior Year	\$165,770.74	\$1,735,029.98	Leak Adj/Write off FYTD \$1035.56		
Actual+In Lieu of Water Sales Less H2O CR	\$170,646.69	\$1,784,866.29	TOTAL FYTD ADJUSTMENTS \$1035.56		
Over or (Under)	\$20,368.50	\$157,791.63	Note: Rate increase effective 6/1/2023		
Gallage Comparison	Current	Prior Year	Cost Comparison	Current	Prior Year
Gallons Purchased/Intertie/WTP Treated	6,806,000	8,549,600	Toledo Charges	\$381.15	\$0.00
Gallons Sold (includes accountable loss & intertie)	6,658,432	6,000,217	SRWD Sales	\$186,139.24	\$156,856.35
Variance %	2.17%	29.82%			
Note: 4/1/2024 City of Toledo billed us for 35,000 gallons for exercising Toledo PS on 2/22/2024					
Gallons Produced/Treated at WTP	6,771,000		2/12/2024-3/11/2024		
Gallons from Toledo Master Meter	90,000		Toledo Master Meter Readings read by SRWD field crew		
SRWD Intertie Usage (Purchased)	0		Additional water SRWD used/purchased from Newport Intertie		
Total Water Received/Produced	6,861,000				
City of Newport Intertie Usage (Sold)	0		Gallons sold to City of Newport for water used from the Newport Intertie		
Total Gallons Accounted	5,322,827		From flushing, leaks, CL2 Analyzer, & fire hydrant use		
Total Gallons Unaccounted	1,538,173				
Water Loss Percentage	22.42%				
Approval To Pay Bills	Payroll 4/5/2024 \$28,231.94		Payroll 4/19/2024 \$28,548.57		
Month of:	April	(after meeting)	May		
	GF A/P	\$23,670.85	GF A/P	\$17,761.79	up to 5/3/2024
	SDC Fund	\$0.00	SDC Fund	\$11,290.00	120Water Lead & Copper Revised Rule year 2
	Bond/Rev Bond Fund	\$0.00	Bond/Rev Bond Fund	\$0.00	
	Depreciation/SLARA	\$0.00	Depreciation/SLARA	\$0.00	
	MP - Phase 4 (IFA)	\$0.00	MP - Phase 4 (IFA)	\$0.00	
	MP- Phase 4 (USDA)	\$0.00	MP- Phase 4 (USDA)	\$2,542.50	possibly reimbursable
	MCWPP	\$0.00	MCWPP	\$266.25	paid from balance on account
	MCWCC	\$0.00	MCWCC	\$5,829.66	
Monthly Accrual Statistics	Beg. Balance	Accrued	Used/Paid	Balance	
	3/31/2024			4/30/2024	
Office Overtime Hours (2-01)	0.00	22.50	22.50	0.00	
Field Overtime Hours (2-02)	0.00	4.00	4.00	0.00	
PTO (3-01)	3268.39	112.64	53.25	3327.78	
Comp Time (9-01 / 9-02)	110.66	5.25	3.50	112.41	

c:\msoffice\excel\guide21				OR Instruction 1780 Modified OR Guide 21			
<b>PROJECT MONITORING REPORT</b>		<b>1. Type of Request</b>		2. Report No. <b>44</b>		updated 5-11-2020	
		Final <input type="checkbox"/> Partial <input checked="" type="checkbox"/>					
<b>3. REPORT PERIOD</b>		<b>4. BORROWER INFORMATION</b>					
Ending: 04/30/2024		Name: Seal Rock Water District					
		Address: 1037 NW Grebe Street, Seal Rock, OR 97376					
<b>BUDGET ITEMS</b>				<b>STATUS OF BUDGET</b>			
(All entries under Column "b" must be justified with an attachment) (All entries under column "e" must be documented with an attached invoice)		(a)	(b)	(c)	(d)	(e)	(f)
		<b>Budgeted</b>	<b>Budget</b>	<b>Revised</b>	<b>Previous</b>	<b>This</b>	<b>TOTAL</b>
		<b>Amounts</b>	<b>Change</b>	<b>Budget</b>	<b>Total</b>	<b>Period</b>	<b>(d)+(e)</b>
		(from LOC)					<b>Remaining Balance (c)-(f)</b>
a. Engineering- Design		\$947,000	\$91,000.00	\$1,038,000.00	\$1,038,000.00		\$ 1,038,000.00
b. Engineering- Membrane Pre-purchase		\$35,000	\$2,990.00	\$37,990.00	\$37,990.00		\$ 37,990.00
c. Engineering- Bid Services		\$45,000	-\$3.00	\$44,997.00	\$44,997.00		\$ 44,997.00
d. Engineering-Basic Engineering		\$380,000	\$27,799.86	\$407,799.86	\$407,799.86		\$ 407,799.86
e. Engineering-Project Inspection		\$0	\$755,537.62	\$755,537.62	\$755,537.62		\$ 755,537.62
f. Engineering-Start Up		\$20,000	\$10,000.00	\$30,000.00	\$30,000.00		\$ 30,000.00
g. Engineering- Software Development		\$0	\$303,041.52	\$303,041.52	\$302,598.89		\$ 302,598.89
h. Legal Services/Land Purch. (easements)		\$400,000	\$77,205.02	\$477,205.02	\$477,205.02		\$ 477,205.02
i. Geotechnical Site Investigation		\$51,000	-\$23.00	\$50,977.00	\$50,977.00		\$ 50,977.00
j. Surveying		\$26,000	\$3,962.00	\$29,962.00	\$29,962.00		\$ 29,962.00
k. Permitting		\$170,000	\$48,486.00	\$218,486.00	\$218,486.00		\$ 218,486.00
l. Archeological/Environmental Mitigation		\$40,000	-\$22,954.00	\$17,046.00	\$17,046.00		\$ 17,046.00
m. Bond counsel Services		\$80,000	-\$24,500.00	\$55,500.00	\$55,500.00		\$ 55,500.00
n. Interim Interest & Expense		\$360,000	-\$161,028.78	\$198,971.22	\$198,971.22		\$ 198,971.22
o. Consultant/Admin/Legal-phase 4		\$12,000	\$160,631.51	\$172,631.51	\$170,089.01	\$ 2,542.50	\$ 172,631.51
p. Line of Credit Refinance (COT expenses)		\$1,616,500	-\$429,500.00	\$1,187,000.00	\$1,187,000.00		\$ 1,187,000.00
q. Line of Credit Refinance- Interest		\$0	\$22,914.00	\$22,914.00	\$22,914.00		\$ 22,914.00
r. Contingency		\$1,306,000	-\$1,306,000.00	\$0.00	\$0.00		\$ -
s. Additional IFA Services		\$0	\$342,502.74	\$342,502.74	\$342,502.74		\$ 342,502.74
t. Tree Clearing		\$0	\$13,785.00	\$13,785.00	\$13,785.00		\$ 13,785.00
u. Tank Removal		\$0	\$18,752.00	\$18,752.00	\$18,752.00		\$ 18,752.00
v. Software/Licensing			\$28,396.24	\$28,396.24	\$28,396.24		\$ 28,396.24
x. Construction Costs:					\$0.00		
1. Contractor R&G		\$8,966,000	\$1,743,799.43	\$10,709,799.43	\$9,892,318.82		\$ 9,892,318.82
2. Westech- Membrane Purchase		\$922,000	-\$13,389.00	\$908,611.00	\$908,611.00		\$ 908,611.00
3. Other-Electrical at Intake/WTP		\$0	\$202,421.50	\$202,421.50	\$202,421.50		\$ 202,421.50
4. Other-Compaction Test		\$0	\$52,400.50	\$52,400.50	\$52,400.50		\$ 52,400.50
5. Other-98th St. PRV Calibration		\$0	\$5,210.00	\$5,210.00	\$5,210.00		\$ 5,210.00
6. Other- Electrical VFD		\$0	\$12,500.00	\$12,500.00	\$12,500.00		\$ 12,500.00
<b>k. TOTAL PROJECT COST</b>		<b>\$15,376,500</b>	<b>\$1,965,937.16</b>	<b>\$17,342,437.16</b>	<b>\$16,521,971.42</b>	<b>\$2,542.50</b>	<b>\$16,524,513.92</b>
l. Funding Allocation							
1) Business Oregon Loan/Grant		\$3,481,000	\$0	\$3,481,000.00	\$3,481,000.00		\$ 3,481,000.00
2) USDA Rev Bond Loan		\$2,547,000	\$0	\$2,547,000.00	\$2,547,000.00		\$ 2,547,000.00
3) USDA GO Bond Loan		\$6,549,000	\$0	\$6,549,000.00	\$6,549,000.00		\$ 6,549,000.00
4) USDA Grant		\$2,799,500	\$0	\$2,799,500.00	\$2,799,500.00		\$ 2,799,500.00
5) USDA Sub Grant		\$0	\$1,500,000	\$1,500,000.00	\$682,519.39		\$682,519.39
6) Applicant Contribution		\$0	\$462,818	\$462,818.16	\$459,833.03	\$2,542.50	\$ 462,375.53
7) Interest			\$3,119.00	\$3,119.00	\$3,119.00		\$ 3,119.00
<b>m. TOTAL PROJECT FUNDING</b>		<b>\$15,376,500</b>	<b>\$1,965,937.16</b>	<b>\$17,342,437.16</b>	<b>\$16,521,971.42</b>	<b>\$ 2,542.50</b>	<b>\$ 16,524,513.92</b>
n. Percentage of Completion					95%	0%	95%
<b>5. CERTIFICATION</b>							
<i>I certify that to the best of my knowledge and belief costs or disbursements shown are in accordance with the terms of the project and that an inspection has been performed and all work is in accordance with the terms of the construction contract.</i>							
<b>BORROWER</b>		Signature of Authorized Certifying Official				Date Submitted:	
						5/13/2024	
		Adam Denlinger, General Manager				Telephone:	
						(541) 563-3529	
<b>6. RURAL DEVELOPMENT ACCEPTANCE</b>							
<i>This form and attachments have been reviewed and are accepted by Rural Utilities Service unless otherwise noted. This review and acceptance by RUS does not attest to the correctness of the amounts, the quantities shown, or that the work has been performed under the terms of the agreements or contracts.</i>							
<b>RURAL UTILITIES SERVICE</b>		Signature of Authorized Certifying Official				Date Submitted:	
		Holly Halligan, Area Loan Specialist				Telephone:	
						(541) 801-2682	
<b>NOTES:</b>							



1037 NW Grebe Street  
 Seal Rock, Oregon 97376  
 Phone: 541.563.3529 – Fax: 541.563.4246  
[www.srwd.org](http://www.srwd.org)



## Seal Rock Water District

General Manager's Report:  
 Board Meeting – May 9, 2024

This report serves as an executive summary for the Board meeting agenda. It provides recommendations for actions to be taken if necessary. Detailed information, staff reports, and supporting materials can be found in the full agenda packet.

### **PHASE-IV BEAVER CREEK SOURCE WATER PROJECT:**

Water treatment plant operators continue implementing remote operation of the water treatment plant. Implementation of remote operation allows operators to monitor functions at the water treatment plant through a human machine interface (HMI) program. While this phase in the process is relatively new for the district, it is standard throughout the industry, and while recently implemented we continue recognizing promising results.

Operators are able to allow the WTP to operate after hours with successful starts and stops, to include automated routine maintenance cleans during production. The result to the district is less overall cost to produce water and an increased overall level of stored water in the drinking water system. Operators continue to monitor conditions as they work collaboratively with engineers and WesTech technicians to build greater optimization as continued monitoring is performed.

### **PROPOSED RATE ADJUSTMENT FOR THE 2024/2025 BUDGET CYCLE:**

While the district works diligently to deliver water to our customers at a reasonable cost, occasional adjustments in rates become necessary. Like everyone, the impact of inflationary costs affects the district significantly and serves as a key driver for this year's rate increase. Factors such as goods and services, personnel expenses, as well as increased state and federal mandates, exert a major influence on the budget.

The cost of goods and services has escalated by as much as 35% over the past three years. Moreover, additional state and federal regulations, including compliance with EPA Lead and Copper Rule Revision, PFAS, and state safe drinking water regulations, necessitate additional costly sampling and analytical support. In order to address the ongoing operational and maintenance needs of the Water Distribution and newly constructed Water Treatment System, an adjustment in the rate is necessary.

Consequently, the SRWD Board of Commissioners will review and consider the adoption of an average 3.5% increase in the monthly rate, set to take effect beginning June 2024. Should it be adopted, customers can anticipate the increase commencing with the May-June meter reading cycle and the June monthly base facility charge for statements delivered at the end of June 2024.

*Seal Rock Water District is an Equal Opportunity Service Provider and Employer.*

Adam Denlinger, General Manager

[adenlinger@srwd.org](mailto:adenlinger@srwd.org)

[www.srwd.org](http://www.srwd.org)

Many of our customers use between 1,000 and 5,000 gallons per month. The impact of the increase for domestic customers utilizing 1,000 gallons per month is \$0.75 and for customers utilizing 5,000 gallons per month is \$2.75. The calculation process for water rates for customers outside the district will remain at 150% of the inside district rate.

Subject to ORS 264.312, the Seal Rock Water District Board of Commissioners will conduct a Public Hearing on Thursday, May 9, 2024, at 4:00 p.m. or thereafter, to receive public testimony regarding the proposed rate adjustment. Interested customers are encouraged to attend the hearing. A draft proposed rate schedule is available for review upon request before the scheduled hearing. Please visit our website to access the proposed rate adjustment or contact our office.

The public hearing will be conducted via Zoom video conferencing by SRWD. Due to limited capacity for in-person meetings, the public is invited to attend this meeting electronically. Please email [tkarlsen@srwd.org](mailto:tkarlsen@srwd.org) to receive registration information for this meeting. SRWD encourages the public to submit written comments or testimony regarding the Proposed Water Rate Adjustment and items included in the agenda via email to [tkarlsen@srwd.org](mailto:tkarlsen@srwd.org) by 2:00 p.m. on the day of the meeting to ensure inclusion as public testimony. Alternatively, written comments or testimony may be mailed to the attention of SRWD, Office/Finance Manager, 1037 NW Grebe Street, Seal Rock, OR 97376. All comments received will be shared with the SRWD Board of Commissioners and included in the permanent record.

**Other notable activities for the month include:**

- Attended the Mid Coast Water Conservation Consortium Meeting.
- Hosted monthly staff/safety meeting.
- Attended the OWRD Place-Based Planning Coordinating Committee Meeting.
- Meet with state committee regarding OWRD Fee-Based programs.
- Staff met with representatives from USDA-RD to provide a Phase-4 progress report.
- Staff provided a tour of the water treatment plant for Board commissioners.
- Attended the monthly Oregon Water Utility Council (OWUC) meeting, on March 21st.
- Operators attended a cyber security webinar hosted by SDAO.
- Staff coordinated and hosted the Annual SRWD 2024/2025 Budget Committee Meeting.
- Staff worked with Jacobs Engineering in preparation for arbitration.
- Attended meeting with OWRD staff regarding water rights process improvements.
- Staff completed Lead and Copper service line inventory and provided data report to consultant for upload to the state's dashboard.



1037 NW Grebe Street  
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# Seal Rock Water District

<b>DATE ACTION REQUESTED: May 9, 2024</b>							
<b>Hearing</b>		<b>Resolution</b>		<b>Motion</b>		<b>Information</b>	<b>X</b>
<b>Date Prepared: April 22, 2024</b>				<b>Dept.: Administration</b>			
<b>SUBJECT: Observance of Juneteenth as an official District Holiday</b>				<b>Contact Person for this Item:</b> Adam Denlinger, General Manager adenlinger@srwd.org. 541-563-4447			

**RECOMMENDED BOARD ACTION:**

Consider a motion to recognize Juneteenth (June 19<sup>th</sup>) as an official paid District Holiday.

**FINANCIAL IMPACTS:**

N/A

**BACKGROUND:**

Juneteenth, celebrated on June 19<sup>th</sup>, stands as a significant federal holiday in the United States. Its designation as such marked the first addition to the federal holiday calendar since the establishment of Martin Luther King Jr. Day in 1983. President Joe Biden solidified this recognition by signing the Juneteenth National Independence Day Act into law in 2021.

In line with this recognition, Oregon took strides to acknowledge Juneteenth's importance at the state level. The Oregon State Senate unanimously passed House Bill 2168 on June 1, 2021, officially designating Juneteenth as a State holiday. The Oregon State House had also unanimously approved the Bill in April 2021. Prior to this, the Legislative Assembly adopted Senate Joint Resolution 31 in 2001, to declare observance of "Juneteenth, June 19 of each year, to be a day for celebration statewide of the dignity and freedom of all citizens."

Juneteenth commemorates the abolition of slavery in the United States, signifying a pivotal moment in American history. On this day, both federal and state offices honor the significance of this historical event.

Juneteenth isn't currently recognized in the district's personnel policy as a paid holiday. Taking steps to include it as such requires Board action. To gather insights into how other municipalities handle this holiday, our staff reached out to neighboring communities. Our research indicates that many other municipalities will be observing Juneteenth as a paid holiday.

This information underscores the significance of Juneteenth and highlights the importance of recognizing and honoring its historical and cultural significance within our community.

Submitted By:           *A. Denlinger*           Adam Denlinger, General Manager



# PRESS RELEASE

## OREGON HOUSE DEMOCRATS

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For Immediate Release  
April 9, 2021

For more information, contact:  
Hannah Kurowski  
Hannah.kurowski@oregonlegislature.gov

### **Oregon House Passes Bill Making Juneteenth Official State Holiday**

*HB 2168 will establish Juneteenth as an official state holiday, commemorating the emancipation of enslaved peoples in the U.S. and celebrating the dignity, freedom and contributions of Black Americans*

SALEM, OR—The Oregon House passed [House Bill 2168](#), which would make Juneteenth an official state holiday. Juneteenth commemorates the emancipation of enslaved peoples in the U.S., while also celebrating the dignity, freedom and contributions made by Black Americans. The bill formally establishes Juneteenth on June 19.

In 1945, Clara Peoples introduced Juneteenth to Oregon during her work break, celebrating the day at the Vanport shipyards. Peoples and Black Oregonians have made long-lasting contributions to Oregon’s history and cultural legacy that have led us to this moment.

“We remember the legacy of Clara Peoples, ‘Mother of Juneteenth,’ and the annual celebrations that kept this tradition alive long before this holiday was officially recognized,” said [Rep. Janelle Bynum \(D- Clackamas\)](#), Chair of the BIPOC Caucus.

In Oregon, the Legislative Assembly adopted Senate Joint Resolution 31 in 2001, to declare observance of "Juneteenth, June 19 of each year, to be a day for celebration statewide of the dignity and freedom of all citizens."

“By making Juneteenth an official state holiday, we can both confront and acknowledge our shameful history of racial discrimination and white supremacist violence, while celebrating and recognizing the contributions Black Americans have made and continue to make in the face of systemic inequities,” said [House Majority Leader Barbara Smith Warner \(D-Portland\)](#), chief sponsor of the bill. “Juneteenth can help Oregon look to a future of racial equity and justice.”



The first Juneteenth celebrations began in Texas in 1866 where Black communities gathered for parades, cookouts, prayer gatherings, historical and cultural readings, as well as musical performances.

In 1980 Texas officially made the day a holiday and since 47 states and the District of Columbia have commemorated the day by marking it either as a state holiday or observance.

The bill passed the House with bipartisan support and now moves to the Senate.

###

This is **EXHIBIT K**, consisting of 2 pages, referred to in and part of the **Agreement between Owner and Engineer for Professional Services** dated May 11, 2020.

**AMENDMENT TO OWNER-ENGINEER AGREEMENT**  
**Amendment No. 6**

**The Effective Date of this Amendment is: March 22<sup>nd</sup>, 2024**

**Background Data**

Effective Date of Owner-Engineer Agreement: May 11, 2020

Owner: Seal Rock Water District

Engineer: Jacobs Engineering Group Inc.

Project: Phase IV Beaver Creek Water Supply Project

**Nature of Amendment:**

- Additional Services to be performed by Engineer
- Modifications to services of Engineer
- Modifications to responsibilities of Owner
- Modifications of payment to Engineer
- Modifications to time(s) for rendering services
- Modifications to other terms and conditions of the Agreement

**Description of Modifications:**

*Additional engineering services have been required with project extension from the original final completion date of August 24<sup>th</sup>, 2021. Additional services provided with this amendment to cover work since March 2024 and extending through the end of October 2024. Jacobs services and costs are subject to change pending certified substantial and final completion dates.*

- *Remaining engineering services (project management, project closeout, document controls - meetings, invoicing/project controls, continued contractor interface, continued WesTech interface, expenses); resident project representation (RPR) field inspection services as needed, ongoing automation, SCADA and integration support, transition to software and integration support to District's integrator of record, ongoing engineering services regarding operation of treatment plant and Owner directed activities related to arbitration – **\$48,550.***

Agreement Summary:

Original agreement amount:	\$ 1,056,000
Net change for prior amendments:	\$ 440,379
This amendment amount:	\$ 48,550
Adjusted Agreement amount:	\$ 1,544,929

Change in time for services (days or date, as applicable): Project continues to extend past original contract final completion thus requiring engineering and project management time. Services also include support and coordination with WesTech, owner's supplied packaged system. In addition, this includes allowance up to the revised contracted amount for Owner directed activities for arbitration and SCADA and integration support to transition to integrator of record and on call engineering support to operations and maintenance.

The foregoing Agreement Summary is for reference only and does not alter the terms of the Agreement, including those set forth in Exhibit C.

Owner and Engineer hereby agree to modify the above-referenced Agreement as set forth in this Amendment. All provisions of the Agreement not modified by this, or previous Amendments remain in effect.

OWNER:

ENGINEER:

Seal Rock Water District

Jacobs Engineering Group Inc.

By: \_\_\_\_\_

By: \_\_\_\_\_

Print name: \_\_\_\_\_

Print name: \_\_\_\_\_

Adam Denlinger

Alan Chang

Title: General Manager

Title: Designated Manager

Date Signed: \_\_\_\_\_

Date Signed: \_\_\_\_\_

Agency Concurrence:

As lender or insurer of funds to defray the costs of this Contract, and without liability for any payments thereunder, the Agency hereby concurs in the form, content, and execution of this Agreement.

\_\_\_\_\_  
Agency Representative                      Date

\_\_\_\_\_  
Name and Title

Seal Rock SDC Workplan - Amendment 6, Revised April 30, 2024																
	Title:	PM	Engineer	RPR	Senior Engineer	Junior Engineer	Senior Lead Engineer	Senior Lead Engineer	Engineer	Senior CAD Technician	Senior Scientist	Administrative Assistant				
	Billing Rates:	\$225	\$150	\$150	\$175	\$120	\$200	\$200	\$150	\$120	\$150	\$100				
WBS	Task	Craig Massie	Jennifer Koch	Art Bowcock	Darren Edwards	Humberto Jaramillo	Tom Engleson/Paul Mueller	Don Watson/Sherman Walker	Mari Valenzuela/Tiana	Bistra Gyaourova	Dana Larson	Lori Hurt / Garrett Bates	Labor Hours	Labor	Expense	Total
<b>1</b>	<b>Project Management</b>															
1.1	Project Management	8	8										16	\$3,000		\$3,000
1.2	Project Controls											8	8	\$800		\$800
<b>2</b>	<b>Resident Project Representative</b>												0			
2.1	Construction Observation												0	\$0		\$0
<b>3</b>	<b>Engineering</b>												0			
3.1	Submittals												0	\$0		\$0
3.2	RFIs or Contractor Clarifications												0	\$0		\$0
3.3	WCDs/Change Orders												0	\$0		\$0
3.4	Site Visits/Engineering Observations												0	\$0		\$0
3.5	Permitting Support												0	\$0		\$0
3.6	O&M		4		4								8	\$1,300		\$1,300
3.7	Contingency												0	\$0		\$0
3.8	Startup services												0	\$0		\$0
3.9	As Built and Record Drawings												2	\$300		\$300
3.10	Expenses		2										0	\$0	\$3,100	\$3,100
<b>4.0</b>	<b>Allowance - Owner Directed Activities</b>												0	\$0		\$0
4.1	Participation on the day of arbitration (assume 2 days with travel)	16	16	16									48	\$8,400		\$8,400
4.2	Identify documents on project SharePoint site in preparation for arbitration	0	3	1									4	\$600		\$600
4.3	Prep meetings with District (biweekly thru end of August)	24	24	10									58	\$10,500		\$10,500
<b>4</b>	<b>Post Construction</b>												0			
4.1	Warranty Period	2	4		4		24						34	\$6,550		\$6,550
4.2	Startup Support						24	2					26	\$5,200		\$5,200
4.3	Claims and Disputes												0	\$0		\$0
<b>SI</b>	<b>Software Integration</b>												0			
01.A.PN.OE.SI-3C	HMI support and troubleshooting												0	\$0		\$0
01.A.PN.OE.SI-3B	Win-911 alarm notification configuration												0	\$0		\$0
01.A.PN.OE.SI-4A	Software O&M manual												0	\$0		\$0
01.A.PN.OE.SI-3D	Camera setup												0	\$0		\$0
01.A.PN.OE.SI-3E	Thin client setup at district office												0	\$0		\$0
01.A.PN.OE.SI-4B	Final tuning and onsite assistance						2	2					4	\$800		\$800
01.A.PN.OE.SI-4B	Power monitoring; ETC 8 hours												0	\$0		\$0
01.A.PN.OE.SI-4B	Conductivity Probe Redundancy Design												0	\$0		\$0
01.A.PN.OE.SI-4B	Allowance - Owner Directed Activities for IOR integration							40					40	\$8,000		\$8,000
	<b>Total</b>	<b>50</b>	<b>61</b>	<b>27</b>	<b>8</b>	<b>0</b>	<b>50</b>	<b>44</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>8</b>	<b>248</b>	<b>\$45,450</b>	<b>\$3,100</b>	<b>\$48,550</b>



1037 NW Grebe Street  
 Seal Rock, Oregon 97376  
 Phone: 541.563.3529 – Fax: 541.563.4246  
 www.srwd.org



# Seal Rock Water District

<b>DATE ACTION REQUESTED: May 9, 2024</b>							
<b>Hearing</b>	<b>X</b>	<b>Resolution</b>		<b>Motion</b>		<b>Information</b>	
<b>Date Prepared: April 22, 2024</b>				<b>Dept.: Administration</b>			
<b>SUBJECT: Proposed Water Rate Adjustment Public Hearing</b>				<b>Contact Person for this Item:</b> Adam Denlinger, General Manager adenlinger@srwd.org. 541-563-4447			

**RECOMMENDED BOARD ACTION:**

Receive public testimony regarding proposed rate adjustment for FY 2024 - 2025

**FINANCIAL IMPACTS:**

The philosophy of the district has been to maintain a program of small annual increases to lessen the need for large one-time increases. However, due to the increase in the cost of goods and services necessary to meet the Operational and Maintenance needs of the water distribution and treatment systems, along with other considerations which include satisfying annual debt service, transfers to capital and source water reserves, an increase in the rate is necessary.

**BACKGROUND:**

The cost of goods and services has escalated by as much as 35% over the past three years. Moreover, additional state and federal regulations, including compliance with EPA Lead and Copper Rule Revision, PFAS, and state safe drinking water regulations, necessitate additional costly sampling and analytical support.

In order to address the ongoing operational and maintenance needs of the Water Distribution and newly constructed Water Treatment System, an adjustment of 3.5% in the rate is being considered. Should it be adopted, customers can anticipate the increase commencing with the May-June meter reading cycle and the June monthly base facility charge for statements delivered at the end of June 2024.

The majority of our customers use between 1,000 and 5,000 gallons per month. The impact of the increase for domestic customers utilizing 1,000 gallons per month is \$0.75 and for customers utilizing 5,000 gallons per month is \$2.75. The calculation process for water rates for customers outside the district will remain at 150% of the inside district rate.

In accordance with ORS 264.312, the Seal Rock Water District Board of Commissioners is conducting this Public Hearing to receive public testimony regarding the proposed rate adjustment. Interested customers have been encouraged to attend the hearing. The district has received written comments from three SRWD Customers regarding the rate. Written comments provided to the district before April 6<sup>th</sup> have been included in the Board Packet. A draft proposed rate schedule is also available for review upon request before the scheduled hearing.

Submitted By: *A. Denlinger* Adam Denlinger, General Manager

5/6/2024

## PROPOSED RATE INCREASE

	Current Rate		PROPOSAL 1				PROPOSAL 2			
	Use Rate	Total Bill	BASE	WATER per 1,000 gallons			BASE	WATER per 1,000 gallons		
			\$0.50		\$	0.25	\$0.25	\$	0.50	
	Use Rate	Total Bill	Use Rate	Total Bill	\$ Incr	% Incr.	Use Rate	Total Bill	\$ Incr	% Incr.
<b>Base</b>	\$0.00	\$49.50		\$50.00	\$0.50	1.01%	0.25	\$49.75	\$0.25	0.51%
<b>1,000</b>	\$6.25	\$55.75	\$6.50	\$56.50	\$0.75	1.35%	\$6.75	\$56.50	\$0.75	1.35%
<b>2,000</b>	\$8.75	\$64.50	\$9.00	\$65.50	\$1.00	1.55%	\$9.25	\$65.75	\$1.25	1.94%
<b>3,000</b>		\$73.25		\$74.50	\$1.25	1.71%		\$75.00	\$1.75	2.39%
<b>4,000</b>		\$82.00		\$83.50	\$1.50	1.83%		\$84.25	\$2.25	2.74%
<b>5,000</b>	\$11.50	\$93.50	\$11.75	\$95.25	\$1.75	1.87%	\$12.00	\$96.25	\$2.75	2.94%
<b>6,000</b>		\$105.00		\$107.00	\$2.00	1.90%		\$108.25	\$3.25	3.10%
<b>7,000</b>		\$116.50		\$118.75	\$2.25	1.93%		\$120.25	\$3.75	3.22%
<b>8,000</b>	\$14.25	\$130.75	\$14.50	\$133.25	\$2.50	1.91%	\$14.75	\$135.00	\$4.25	3.25%
<b>9,000</b>		\$145.00		\$147.75	\$2.75	1.90%		\$149.75	\$4.75	3.28%
<b>10,000</b>		\$159.25		\$162.25	\$3.00	1.88%		\$164.50	\$5.25	3.30%
<b>11,000</b>		\$173.50		\$176.75	\$3.25	1.87%		\$179.25	\$5.75	3.31%
<b>12,000</b>		\$187.75		\$191.25	\$3.50	1.86%		\$194.00	\$6.25	3.33%
<b>13,000</b>		\$202.00		\$205.75	\$3.75	1.86%		\$208.75	\$6.75	3.34%
<b>14,000</b>	\$18.50	\$220.50	\$18.75	\$224.50	\$4.00	1.81%	\$19.00	\$227.75	\$7.25	3.29%
<b>15,000</b>		\$239.00		\$243.25	\$4.25	1.78%		\$246.75	\$7.75	3.24%
<b>16,000</b>		\$257.50		\$262.00	\$4.50	1.75%		\$265.75	\$8.25	3.20%
<b>17,000</b>		\$276.00		\$280.75	\$4.75	1.72%		\$284.75	\$8.75	3.17%
<b>18,000</b>	\$25.25	\$301.25	\$25.50	\$306.25	\$5.00	1.66%	\$25.75	\$310.50	\$9.25	3.07%
<b>19,000</b>		\$326.50		\$331.75	\$5.25	1.61%		\$336.25	\$9.75	2.99%
<b>20,000</b>		\$351.75		\$357.25	\$5.50	1.56%		\$362.00	\$10.25	2.91%
<b>21,000</b>	\$29.00	\$380.75	\$29.25	\$386.50	\$5.75	1.51%	\$29.50	\$391.50	\$10.75	2.82%
<b>22,000</b>		\$409.75		\$415.75	\$6.00	1.46%		\$421.00	\$11.25	2.75%
<b>23,000</b>		\$438.75		\$445.00	\$6.25	1.42%		\$450.50	\$11.75	2.68%
<b>24,000</b>		\$467.75		\$474.25	\$6.50	1.39%		\$480.00	\$12.25	2.62%
<b>25,000</b>		\$496.75		\$503.50	\$6.75	1.36%		\$509.50	\$12.75	2.57%
<b>30,000</b>		\$641.75		\$649.75	\$8.00	1.25%		\$657.00	\$15.25	2.38%
						1.66%				2.80%
Domestic Added Income				\$37,727				\$52,000		
Commercial Inside & Outside			3.5% Base	\$8,044	.25 Water		3.5% Base	\$10,128	.50 Water	
Domestic Outside				\$349				\$435		
<b>TOTAL:</b>				<b>\$46,121</b>				<b>\$62,563</b>		

From: Adam Denlinger  
Sent: Monday, April 29, 2024 5:02 PM  
To: [REDACTED]  
Cc: Joy King-Cortes; Trish Karlsen; Adam Denlinger  
Subject: RE: Water rate hike

Importance: High

April 29, 2024

Dear Michelle,

Thank you for reaching out to the district.

SRWD works diligently to ensure that our water consistently meets or exceeds the quality standards established by both state and federal government. We are committed to adhering to the strict drinking water regulations established by the EPA and the Oregon Health Authority. It's imperative for us to maintain compliance with these regulations to ensure the safety of our drinking water.

Drinking Water disinfection is a crucial aspect of public health protection. Chlorine, specifically sodium hypochlorite, has been utilized in small quantities to disinfect drinking water since the early 1900s, effectively eradicating disease-causing pathogens. Prior to the widespread implementation of disinfectants, many individuals suffered from illnesses or fatalities due to contaminated water sources. Disinfection plays a vital role in neutralizing bacteria, viruses, and other potentially harmful microorganisms present in drinking water.

We understand that some individuals may be more sensitive to taste and odor variations in water, particularly when chlorine is used as a disinfectant, even at minimal levels. Fluctuations in taste or smell on occasion do not necessarily signify an increase or decrease in the disinfectant concentration. More often, these variations can be attributed to changes in water temperature (especially during warmer weather) or aging of the water, which indicates the natural dissipation of chlorine over time.

Our operators meticulously monitor the disinfectant levels added to the water at our treatment facilities. They strictly adhere to the EPA's maximum allowable levels (4.0 ML) to safeguard public health. Residual chlorine levels, indicative of the chlorine concentration in the water, are continuously monitored around the clock at all entry points into SRWD's system and at multiple locations throughout the distribution network. For example, the chlorine residual in the north end of the distribution system (South Beach) is consistently recorded at 1.24 ML. Additionally, residual readings are routinely collected from various sampling stations across the district several times each month to ensure the safety of your drinking water.

Should you desire further information regarding the type of disinfectant we utilize, please visit the Oregon Health Authority Drinking Water Services website at [Oregon.gov/oha](https://Oregon.gov/oha). If you suspect that the chlorine levels at your location exceed acceptable limits, please don't hesitate to contact the district at 541.563.3529. We will promptly dispatch an operator to assess the situation and analyze the water quality at your location.

Regarding the proposed rate increase, the SRWD Board of Commissioners seriously evaluates the need for adjustment in the rates and is sensitive to the impact this will have on the community. The philosophy of the district has been to maintain a program of small annual increases to lessen the need for large one-time increases. Due to the increase in the cost of

goods and services necessary to meet the Operation and Maintenance needs of the water distribution and treatment systems, along with other considerations which include satisfying annual debt service, transfers to capital and source water reserves, an increase in the rate is being considered.

Once again, we appreciate you taking the time to reach out to the district. Your feedback is invaluable to us and will be shared with the SRWD Board of Commissioners and duly recorded in our public records.

Warm regards,

Adam

Adam Denlinger  
General Manager  
Seal Rock Water District  
1037 NW Grebe Street | Seal Rock OR. 97376  
O: 541.563.3529 | F: 541.563.4246 | M: 541.270.0183|adenlinger@srwd.org  
www.srwd.org

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From: Trish Karlsen <TKarlsen@srwd.org>  
Sent: Monday, April 29, 2024 3:59 PM  
To: Adam Denlinger <ADenlinger@srwd.org>  
Subject: FW: Water rate hike

From: [REDACTED]  
Sent: Monday, April 29, 2024 2:39 PM  
To: Trish Karlsen <TKarlsen@srwd.org>  
Subject: Water rate hike

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Hello there, I bought my house in South Beach in 2019 and drank and used the water all day and thought it had a great taste until maybe 1.5 years ago. For the last 1.5 years ive had to buy case after case after case of drinking water for my family because our water tastes really bad mostly like bleach and chemicals. It definitely doesnt taste like anything my family should be consuming. I did call you guys and they sent someone out and they found that our neighborhoods water was not up to par and did test low for certain products that are supposed to keep it clean i believe he said. They did do some type of flushing out process. It seems better but still a bit chemically tasting. Its really not appetizing so im still forced to spend extra money on bottled water. Its very dissapointing because i used to love our water and now i don't even feel safe to drink it. Now to see you are raising the price when the quality has gone down and the regularity of testing appearantly has gone down because the issue in our neighborhood should have been caught long ago. My baby and my dog both had even broken out in rashes which i felt must have been from the water because it was after the few occasions where they had water from the sink instead of bottled.

I wouldn't mind the price hike if the quality and testing was still at the quality of a couple years ago but it seems there are still some issues.

I hope to see the quality increase again and more regular testing.

Thank you  
Michelle Mease

From: Adam Denlinger  
Sent: Monday, April 29, 2024 4:42 PM  
To: [REDACTED]  
Cc: Trish Karlsen; Joy King-Cortes; Adam Denlinger  
Subject: RE: I am having problems paying for food I don't want to cut off the water I am disabled and if I could work "O" my God I would love it. I can't stand longer than 5min. no one is going to give me a job most of my time in a wheelchair

Importance: High

April 29, 2024

Greetings Mr. Dawson

Thank you for our email to the district.

The SRWD Board of Commissioners seriously evaluates the need for adjustment in the rates and is sensitive to the impact this will have on the community. The philosophy of the district has been to maintain a program of small annual increases to lessen the need for large one-time increases. Due to the increase in the cost of goods and services necessary to meet the Operation and Maintenance needs of the water distribution and treatment systems, along with other considerations which include satisfying annual debt service, transfers to capital and source water reserves, an increase in the rate is being considered.

The impact of the increase for domestic customers utilizing 1,000 gallons per month is \$0.75 and for customers utilizing 5,000 gallons per month is \$2.75. If you would like the district to calculate the estimated increase based on your average usage, we would be happy to do that for you, please don't hesitate to reach out to us.

Thank you again for your email to the district, your comments will be shared with the SRWD Board of Commissioners and entered into the public record.

Regards,

Adam

Adam Denlinger  
General Manager  
Seal Rock Water District  
1037 NW Grebe Street | Seal Rock OR. 97376  
O: 541.563.3529 | F: 541.563.4246 | M: 541.270.0183|adenlinger@srwd.org  
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From: Trish Karlsen <TKarlsen@srwd.org>  
Sent: Monday, April 29, 2024 4:01 PM

To: Adam Denlinger <ADenlinger@srwd.org>

Subject: FW: I am having problems paying for food I don't want to cut off the water I am disabled and if I could work "O" my God I would love it. I can't stand longer than 5min. no one is going to give me a job most of my time in a wheelchair

From: Gary Dawson [REDACTED]

Sent: Saturday, April 27, 2024 11:51 AM

To: Trish Karlsen <TKarlsen@srwd.org>

Subject: I am having problems paying for food I don't want to cut off the water I am disabled and if I could work "O" my God I would love it. I can't stand longer than 5min. no one is going to give me a job most of my time in a wheelchair

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HELP

From: Adam Denlinger  
Sent: Saturday, April 27, 2024 10:11 AM  
To: Adam Denlinger  
Subject: TZ text 04262024

Adam , I think the zoom meeting re; the rate hike is a bad idea . Room can be found at alternative locations. I for one and I'm sure many will not participate in a zoom meeting. I'm sure a lot of government/utilities count on this as a means of dodging confrontation over unpopular issues. I don't think that you are of that stripe. However this has bad optics. Be well . TZ

Greetings Tom, your point is well taken. And while the Board does not take this action lightly, providing opportunities for the community to provide public testimony is important to the district. We have room for public to attend the meeting in person and if we receive more interest than what we can accommodate we will certainly seek a larger venue. We have done this in the past. Conversely, the district has a statutory obligation to provide the community with the option of attending public meetings through video conferencing. We have found, post pandemic that more of our customers would prefer to attend through zoom. I appreciate your feedback Tom and will share your concerns with the Board. Hope you are doing well.

**From:** [Adam Denlinger](#)  
**To:** [REDACTED]  
**Cc:** [Joy King-Cortes](#); [Trish Karlsen](#); [Brendi Hoch](#); [Adam Denlinger](#)  
**Subject:** RE: Rate adjustment public hearing  
**Date:** Thursday, May 9, 2024 10:37:59 AM

---

May 9, 2024

Dear Amanda,

Thank you for reaching out to us with your concerns.

The SRWD Board of Commissioners takes the issue of rate adjustments very seriously and understands the impact such changes can have on the community. The district has traditionally aimed to implement small annual increases to mitigate the necessity for substantial one-time hikes. Currently, due to rising costs of goods and services essential for the operation and maintenance of our water distribution and treatment systems, the Board is considering a rate increase. Please be assured that no action will be taken regarding the rates until after the statutorily required rate hearing has been conducted.

Furthermore, the district is committed to ensuring community access to our public meetings via video conferencing or in person. video conferencing seems to be a preference that has grown among our customers post-pandemic. However, it should be generally understood that the public is welcome to attend these meeting in-person or by video conference. We acknowledge that better communication about the availability of these options is needed and will strive to improve our notifications regarding the ways community members can participate, either in-person or online.

Your feedback is invaluable to us and will be conveyed to the SRWD Board of Commissioners and recorded in the public records.

Kind regards,

Adam

Adam Denlinger  
General Manager  
Seal Rock Water District

1037 NW Grebe Street | Seal Rock OR. 97376

O: 541.563.3529 | F: 541.563.4246 | M: [541.270.0183](tel:541.270.0183) | [adenlinger@srwd.org](mailto:adenlinger@srwd.org)

[www.srwd.org](http://www.srwd.org)

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**From:** Waldport KOA [REDACTED]  
**Sent:** Wednesday, May 8, 2024 4:56 PM  
**To:** Trish Karlsen <[TKarlsen@srwd.org](mailto:TKarlsen@srwd.org)>  
**Subject:** Rate adjustment public hearing

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Greetings SRWD,

My business has been a customer of Seal Rock Water for the past 16 years. My bills have been fairly reasonable for our water consumption, until now. We experienced a rate hike in July 2023, causing our water bills to almost double. In August of 2022 our bill was approximately \$2653.95 with 171,213 gallons used. In August of 2023 our bill was \$4779.21 for 172,264 gallons used. Almost \$5000.00 for water! For ONE month. Now enclosed in our most recent bill, is a letter stating there will be another rate hike effective June 2024. This is on top of last year's rate increase and the bond we continue to pay through our property taxes--which is the highest cost bond on the tax bill.

This current hike rate goes into effect in just a matter of days, which tells me the decision is set. And since the meeting is on Zoom and not in public, public participation is being kept to a minimum. But, for what it's worth-I disagree with another rate increase. It's time our elected officials become fiduciary responsible. More taxes and higher rates seem to be the easy option these days. Rate increases, tax hikes, are easily voted on by boards and elected officials without even thinking of the burden that falls on the payer. Eventually you will overburden the payee by all these increases.I disagree with a second rate hike. Times are tough- I get it. I know serving the community can be tough. But making the hard, smart, decisions should be what you do. It does matter.

Thank you for your time.

Amanda Remund



1037 NW Grebe Street  
 Seal Rock, Oregon 97376  
 Phone: 541.563.3529 - Fax: 541.563.4246  
 www.srwd.org



# Seal Rock Water District

<b>DATE ACTION REQUESTED: May 09, 2024</b>							
<b>Hearing</b>	<b>X</b>	<b>Resolution</b>		<b>Motion</b>		<b>Information</b>	
<b>Date Prepared: April 22, 2024</b>				<b>Dept.: Administration</b>			
<b>SUBJECT: Public Hearing Regarding the FY 2024-2025 Proposed Budget</b>				<b>Contact Person for this Item:</b> Adam Denlinger, General Manager adenlinger@srwd.org. 541-563-4447			

**RECOMMENDED BOARD ACTION:**

Consider a Public Hearing to accept public testimony regarding the FY 2024-2025 SRWD Proposed Budget.

**FINANCIAL IMPACTS:**

The FY 2024-2025 Budget reflects a total sum of \$10,749,570.

**DISTRICT GOAL:**

Identify and prioritize challenges that must be overcome to ensure successful District operations dependent upon effective financial planning for the annual operation of the District.

**BACKGROUND:**

The proposed Seal Rock Water District annual budget for FY 2024-2025 has been prepared pursuant to Oregon Local Budget Law and meets or exceeds guidance provided in the Oregon Department of Revenues Local Budget Manual. The FY 2024-2025 budget includes projected loan and grant revenues for capital projects.

On April 18, 2024, the District’s Citizen Member Budget Committee assembled to review and approve the proposed budget for adoption by the District’s Board of Commissioners. Pursuant to Oregon Budget Law the District is required to hold a Public Hearing to allow the public an opportunity to provide public testimony regarding the proposed budget.

Submitted By: *A. Denlinger*  
 Adam Denlinger, General Manager



**NOTICE OF BUDGET HEARING**

A public meeting of the BOARD OF COMMISSIONERS will be held on May 9, 2024  
(Governing Body) (Date)  
 at 4:00 p.m. at 1037 NW Grebe St. Seal Rock, Oregon. The purpose of this meeting is to discuss the budget for  
(Location)  
 the fiscal year beginning July 1, 2024 as approved by the SEAL ROCK WATER DISTRICT Budget Committee.  
(Municipal Corporation)

A summary of the budget is presented below. A copy of the budget may be inspected or obtained at  
1037 NW Grebe St. Seal Rock between the hours of 9:00 am and 3:30 pm, or on the district's website at  
(Street Address)  
www.srwd.org. This budget is for an  annual;  biennial budget period. This budget was prepared on a basis  
(Website Address)  
 of accounting that is:  the same as;  different than the preceding year. If different, the major changes and  
 their effect on the budget are:

Contact	Telephone number	E-mail
Joy S King-Cortes	(541) 563-3599	info@srwd.org

**FINANCIAL SUMMARY - RESOURCES**

TOTAL OF ALL FUNDS	Actual Amounts	Adopted Budget	Approved Budget
	2022-23	This Year: 2023-24	Next Year: 2024-25
1. Beginning Fund Balance/Net Working Capital .....	2,872,515	2,525,000	2,805,670
2. Fees, Licenses, Permits, Fines, Assessments & Other Service Charges .....	166,032	115,000	116,600
3. Federal, State & all Other Grants, Gifts, Allocations & Donations .....	312,871	3,853,000	873,000
4. Revenue from Bonds & Other Debt .....	0	0	2,000,000
5. Interfund Transfers/Internal Service Reimbursements .....	538,200	551,420	568,050
6. All Other Resources Except Property Taxes .....	2,238,326	2,525,100	2,644,720
7. Property Taxes Estimated to be Received .....	1,485,879	1,180,050	1,115,100
8. <b>Total Resources</b> - add lines 1 through 7 .....	<b>7,613,823</b>	<b>10,749,570</b>	<b>10,123,140</b>

**FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION**

9. Personnel Services .....	1,180,279	1,494,300	1,580,000
10. Materials and Services .....	773,595	1,132,000	1,300,050
11. Capital Outlay .....	584,484	5,394,180	4,416,440
12. Debt Service .....	1,403,163	1,405,500	1,489,080
13. Interfund Transfers .....	538,200	551,420	568,050
14. Contingencies .....	0	100,000	100,000
15. Special Payments .....	0	0	0
16. Unappropriated Ending Balance and Reserved for Future Expenditure .....	3,134,102	672,170	669,520
17. <b>Total Tax Requirements</b> - add lines 9 through 16 .....	<b>7,613,823</b>	<b>10,749,570</b>	<b>10,123,140</b>

**FINANCIAL SUMMARY - REQUIREMENTS AND FULL-TIME EQUIVALENT EMPLOYEES (FTE) BY ORGANIZATIONAL UNIT OR PROGRAM\***

Name of Organizational Unit or Program			
FTE for Unit or Program			
Administration	332,206	359,400	391,500
FTE	4	4	4
Operations	367,664	476,600	509,200
FTE	5	6	7
<b>Total Requirements</b>	<b>699,870</b>	<b>836,000</b>	<b>900,700</b>
<b>Total FTE</b>	<b>9</b>	<b>10</b>	<b>11</b>

**STATEMENT OF CHANGES IN ACTIVITIES AND SOURCES OF FINANCING\***

**PROPERTY TAX LEVIES**

	Rate or Amount Imposed	Rate or Amount Imposed	Rate or Amount Approved
Permanent Rate Levy ..... (Rate Limit <u>0.1259</u> Per \$1000)	0.1259	0.1259	0.1259
Local Option Levy .....	0	0	0
Levy for General Obligation Bonds .....	1,375,441	1,444,920	1,039,100

**STATEMENT OF INDEBTEDNESS**

Long Term Debt	Estimated Debt Outstanding on July 1	Estimated Debt Authorized, but not Incurred on July 1
General Obligation Bonds .....	13,051,571	0
Other Bonds - Revenue.....	5,733,335	0
Other Borrowings -Notes Payable.....	0	2,000,000
<b>Total</b> .....	<b>18,784,906</b>	<b>2,000,000</b>

**RESOURCES**

GENERAL FUND  
Fund

SEAL ROCK WATER DISTRICT  
(Name of Municipal Corporation)

	Historical Data			RESOURCES DESCRIPTION	Budget for Next Year <u>2024-25</u>			
	Actual		Adopted Budget This Year <u>2023-24</u>		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year <u>2021-22</u>	First Preceding Year <u>2022-23</u>						
				Beginning Fund Balance:				
1				1. Available cash on hand* (cash basis), or				1
2	513,572	652,882	400,000	2. Net Working Capital (accrual basis)	753,000	753,000		2
3	3,168	1,747	3,000	3. Previously levied taxes estimated to be received 4000	3,000	3,000		3
4	31,948	31,010	29,600	4. Interest 4045, 4050	28,100	28,100		4
5				5. OTHER RESOURCES				5
6				6.				6
7	2,170,343	2,170,809	2,471,920	7. Water Sales/Contract in Lieu of Water Sales 4020,4021	2,594,500	2,594,500		7
8	25,500	37,500	22,500	8. Service Connections 4030	22,500	22,500		8
9	55,741	40,440	36,500	9. Misc. Income 4040,4051,4052,4053,4060	38,000	38,000		9
10	0	0	1,000	10. Subdivision/Partition Assessments 4130	1,000	1,000		10
11				11.				11
12	0	0	5,000	12. Sale of Equipment / Fixed assets 4170,4180,4190	0	0		12
13	2,320	643	2,500	13. Prior Year Refund 4900	2,500	2,500		13
14	0	0	3,000	14. Grant-SDAO/FEMA/IFA/COUNTY/DEQ 4014, 4016	53,000	53,000		14
15	0	0	0	15. Grant - WRD MidCoast Partnership 4017	0	0		15
16				16.				16
17				17.				17
18				18.				18
19				19.				19
20				20. TRANSFERS FROM OTHER FUNDS				20
21	188,190	109,850	0	21. Water Source Reserve (page 12)	0	0		21
22			135,100	22. SRWD Land & Buildings Reserve (page 13)	0	0		22
23				23.				23
24				24.				24
25				25.				25
26				26.				26
27				27.				27
28				28.				28
29	<b>2,990,782</b>	<b>3,044,881</b>	<b>3,110,120</b>	29. Total resources, except taxes to be levied	<b>3,495,600</b>	<b>3,495,600</b>	<b>0</b>	29
30			95,000	30. Taxes necessary to balance 4010	100,000	100,000		30
31	89,922	93,703		31. Taxes collected in year levied 4010				31
32	<b>3,080,704</b>	<b>3,138,584</b>	<b>3,205,120</b>	32. TOTAL RESOURCES	<b>3,595,600</b>	<b>3,595,600</b>	<b>0</b>	32

\*Includes unappropriated Balance Budgeted Last Year

**DETAILED REQUIREMENTS**

GENERAL FUND  
Fund

SEAL ROCK WATER DISTRICT  
(Name of Municipal Corporation)

	Historical Data			ADMINISTRATIVE & OFFICE	Budget for Next Year			2024-25
	Actual		Adopted Budget This Year 2023-24		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2021-22	First Preceding Year 2022-23						
1				<b>1. PERSONNEL SERVICES:</b>				1
2				2.				2
3	301,867	331,797	357,600	3. Salaries - Office 5010 5011	389,000	389,000		3
4	2,084	409	1,800	4. Part Time Office / Overtime 5050,5068	2,500	2,500		4
5	336,860	389,748	530,800	5. Employees Benefits 5070,5080	553,100	553,100		5
6	57,003	62,897	84,800	6. Employer Payroll Tax Expense 5090,5096	84,500	84,500		6
7	444	1,568	4,000	7. Training Classes - Office & Board 5060,5062	4,000	4,000		7
8	3,852	4,817	10,500	8. Mileage & Meal Reimb.-Office & Board 5063,5064	9,000	9,000		8
9	1,316	4,544	6,000	9 Lodging - Office & Board 5065,5066	6,000	6,000		9
10	<b>703,426</b>	<b>795,780</b>	<b>995,500</b>	<b>10. Total Personnel Services</b>	<b>1,048,100</b>	<b>1,048,100</b>	<b>0</b>	10
	<b>4</b>	<b>4</b>	<b>4</b>	<b>Total Full-Time Equivalent (FTE)</b>	<b>4</b>	<b>4</b>	<b>4</b>	
11				<b>11. MATERIALS &amp; SERVICES:</b>				11
12	106,169	117,946	162,500	12. Professional Services 5200,5201,5202,5203,5204	192,400	192,400		12
13	34,175	50,578	62,200	13. Insurance & Bonds 5240	76,700	76,700		13
14	17,300	15,528	24,000	14. Office Supplies & Postage 5290,5291	23,000	23,000		14
15	0	0	0	15. Rent & Lease Expense 5260				15
16	32,899	32,717	49,500	16. Phone & Office Equip. Repair/Repl. 5270,5271,5272,5273,5274	49,000	49,000		16
17	10,159	9,504	13,500	17. Printing, Copying & Advertising 5280	13,000	13,000		17
18	8,712	2,884	4,500	18. Misc. Expense / Prior Year Exp 5100,5250,5251,5360,5361	4,500	4,500		18
19	33,382	38,950	44,600	19. Dues, Fees & Assessments 5310	48,000	48,000		19
20	0	793	0	20. Commissioner & Other Election 5120	800	800		20
21	0	0	0	21. Accrued Interest Expense 5860	0	0		21
22	0	0	0	22.	0	0		22
23				23.				23
24				24.				24
25	<b>242,796</b>	<b>268,900</b>	<b>360,800</b>	<b>25. Total Materials &amp; Services</b>	<b>407,400</b>	<b>407,400</b>	<b>0</b>	25
26	0	0	500	26. Office Furniture 5400	500	500		26
27	1,826	600	1,000	27. Office Equipment/Computer Hardware 5410	1,000	1,000		27
28	59	0	1,000	28. Computer Software 5420	1,000	1,000		28
29				29.				29
30	<b>1,885</b>	<b>600</b>	<b>2,500</b>	<b>30. Total Capital Outlay</b>	<b>2,500</b>	<b>2,500</b>	<b>0</b>	30
31	<b>948,107</b>	<b>1,065,280</b>	<b>1,358,800</b>	<b>31. TOTAL EXPENDITURES - THIS PAGE</b>	<b>1,458,000</b>	<b>1,458,000</b>	<b>0</b>	31
32				<b>32. UNAPPROPRIATED ENDING FUND BALANCE</b>				32
33	<b>948,107</b>	<b>1,065,280</b>	<b>1,358,800</b>	<b>33. ACCUMULATIVE TOTAL EXPENSE</b>	<b>1,458,000</b>	<b>1,458,000</b>	<b>0</b>	33

**DETAILED REQUIREMENTS**

GENERAL FUND  
Fund

SEAL ROCK WATER DISTRICT  
(Name of Municipal Corporation)

	Historical Data			OPERATIONS & SERVICES	Budget for Next Year			2024-25
	Actual		Adopted Budget This Year <u>2023-24</u>		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2021-22	First Preceding Year 2022-23						
1				1. PERSONNEL SERVICES:				1
2				2.				2
3	282,600	342,317	441,100	3. Salaries - Field 5510,5511,5512,5513	463,000	463,000		3
4	21,450	25,347	35,500	4. Overtime / On Call - Field 5590,5591	46,200	46,200		4
5	1,294	566	4,000	5. Mileage & Meal Reimbursement - Field/WTP 5053,5621	3,500	3,500		5
6	5,543	2,219	13,200	6. Training & Lodging - Field/WTP/CDL/Safety 5051,5052,5061	13,000	13,000		6
7	10,589	14,050	5,000	7. Performance Award 5599	6,200	6,200		7
8	<b>321,476</b>	<b>384,499</b>	<b>498,800</b>	<b>8. Total Personnel Services</b>	<b>531,900</b>	<b>531,900</b>	<b>0</b>	8
	<b>5</b>	<b>5</b>	<b>7</b>	<b>Total Full-Time Equivalent (FTE)</b>	<b>7</b>	<b>7</b>	<b>7</b>	
9				9. MATERIALS & SERVICES				9
10	966	606	2,500	10. Uniforms-Jacket & Hat /Clothing 5601,5602	2,500	2,500		10
11	641,121	159,497	200,000	11. Emergency Water Purchases 5690,5691	200,000	200,000		11
12	118,761	133,828	243,700	12. Sys Maint 5625,5626,5627,5628,5629,5630,5631,5632,5633,5634,5635	254,350	254,350		12
13	40,331	68,476	89,000	13. Utilities 5610,5611	75,000	75,000		13
14	53,165	69,240	145,800	14. Operating Materials/Conserv. 5191,5600,5603,5604,5605,5606	140,800	140,800		14
15	5,939	8,839	15,000	15. Repl Meter/AMR System 5640,5641	15,000	15,000		15
16	66	0	1,000	16. Equipment Rental 5620	1,000	1,000		16
17	0	0	0	17.	0	0		17
18		64,209	74,200	18. Consultants - WTP 01-5208 01-5205	204,000	204,000		18
19	<b>860,349</b>	<b>504,695</b>	<b>771,200</b>	<b>19. Total Materials &amp; Services</b>	<b>892,650</b>	<b>892,650</b>	<b>0</b>	19
20				20. CAPITAL OUTLAY				20
21	11,302	24,633	40,000	21. Supply & Distribution (components in ground) 5720	30,000	30,000		21
22	1,866	37	5,000	22. Automotive Equipment 5800	0	0		22
23	1,832	0	5,000	23. Shop Equipment 5810	5,000	5,000		23
24	0	0	0	24. Master Plan/Maps 5710				24
25	0	0	0	25. Vehicle Replacement Program 5820				25
26	0	0	10,000	26. Building Upgrades 5750	10,000	10,000		26
27				27.				27
28				28.				28
29				29.				29
30	<b>15,000</b>	<b>24,670</b>	<b>60,000</b>	<b>30. Total Capital Outlay</b>	<b>45,000</b>	<b>45,000</b>	<b>0</b>	30
31	<b>1,196,825</b>	<b>913,864</b>	<b>1,330,000</b>	<b>31. TOTAL EXPENDITURES - THIS PAGE</b>	<b>1,469,550</b>	<b>1,469,550</b>	<b>0</b>	31
32				32. UNAPPROPRIATED ENDING FUND BALANCE				32
33	<b>2,144,932</b>	<b>1,979,144</b>	<b>2,688,800</b>	<b>33. ACCUMULATIVE TOTAL EXPENSE</b>	<b>2,927,550</b>	<b>2,927,550</b>	<b>0</b>	33

**DETAILED REQUIREMENTS**

GENERAL FUND  
Fund

SEAL ROCK WATER DISTRICT  
(Name of Municipal Corporation)

	Historical Data			TRANSFERS & CONTINGENCIES	Budget for Next Year <u>2024-25</u>			
	Actual		Adopted Budget This Year <u>2023-24</u>		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2021-22	First Preceding Year 2022-23						
1				1				1
2				2				2
3				3. <b>TRANSFERS TO OTHER FUNDS:</b>				3
4	0	0	0	4. Capital Project Fund (pg. 8) 03-4160	0	0		4
5	18,420	10,990	10,990	5. R.D. Requirement Reserve Fund (pg. 9) 05	10,990	10,990		5
6	180,470	304,790	292,760	6. Revenue Bond Payment Fund (pg. 7) 04	382,490	382,490		6
7	84,000	112,570	112,570	7. Depreciation Reserve Fund/SLARRA (pg. 10) 11	112,570	112,570		7
8	0	0	0	8. SDC Reserve Fund (pg. 11) 13	0	0		8
9	0	0	0	9. Water Source Impr. Rsrv. Fund (pg. 12) 20	62,000	62,000		9
10				10				10
11				11				11
12				12				12
13				13.				13
14	0	0	100,000	14. Operating Contingencies 01-5950	100,000	100,000		14
15				15.				15
16				16.				16
17				17.				17
18				18.				18
19				19.				19
20				20.				20
21				21.				21
22				22.				22
23				23.				23
24				24.				24
25				25.				25
26				26.				26
27				27.				27
28				28.				28
29				29.				29
30	<b>282,890</b>	<b>428,350</b>	<b>516,320</b>	30. TOTAL - THIS PAGE	<b>668,050</b>	<b>668,050</b>	<b>0</b>	30
31	<b>2,144,932</b>	<b>1,979,144</b>	<b>2,688,800</b>	31. TOTAL EXPENDITURES - prev. pgs.-GENERAL	<b>2,927,550</b>	<b>2,927,550</b>	<b>0</b>	31
32	<b>652,882</b>	<b>731,090</b>	<b>0</b>	32. UNAPPROPRIATED ENDING FUND BALANCE				32
33	<b>3,080,704</b>	<b>3,138,584</b>	<b>3,205,120</b>	33. General Fund TOTAL Expenses	<b>3,595,600</b>	<b>3,595,600</b>	<b>0</b>	33

\*Includes unappropriated Balance Budgeted Last Year

**REQUIREMENTS SUMMARY**

GENERAL FUND

Name of Organization Unit - Fund

SEAL ROCK WATER DISTRICT

(Name of Municipal Corporation)

	Historical Data			EXPENDITURE DESCRIPTION	Budget for Next Year			
	Actual		Adopted Budget This Year 2023-24		2024-25			
	Second Preceding Year 2021-22	First Preceding Year 2022-23			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
				<b>RECAP</b>				
				PERSONNEL SERVICES				
1	703,426	795,780	995,500	1. Administrative & Office	1,048,100	1,048,100	0	1
2	321,476	384,499	498,800	2. Operations & Services	531,900	531,900	0	2
3				3.				3
4				4.				4
5				5.				5
6				6.				6
7	<b>1,024,902</b>	<b>1,180,279</b>	<b>1,494,300</b>	<b>7. TOTAL PERSONNEL SERVICES</b>	<b>1,580,000</b>	<b>1,580,000</b>	<b>0</b>	7
	<b>9</b>	<b>9</b>	<b>11</b>	<i>Total Full-Time Equivalent (FTE)</i>	<b>11</b>	<b>11</b>	<b>11</b>	
				MATERIALS & SERVICES				
8	242,796	268,900	360,800	8. Administrative & Office	407,400	407,400	0	8
9	860,349	504,695	771,200	9. Operations & Services	892,650	892,650	0	9
10				10.				10
11				11.				11
12				12.				12
13				13.				13
14	<b>1,103,145</b>	<b>773,595</b>	<b>1,132,000</b>	<b>14. TOTAL MATERIALS &amp; SERVICES</b>	<b>1,300,050</b>	<b>1,300,050</b>	<b>0</b>	14
				CAPITAL OUTLAY				
15	1,885	600	2,500	15. Administrative & Office	2,500	2,500	0	15
16	15,000	24,670	60,000	16. Operations & Services	45,000	45,000	0	16
17				17.				17
18				18.				18
19				19.				19
20				20.				20
21	<b>16,885</b>	<b>25,270</b>	<b>62,500</b>	<b>21. TOTAL CAPITAL OUTLAY</b>	<b>47,500</b>	<b>47,500</b>	<b>0</b>	21
				TRANSFERRED TO OTHER FUNDS				
22	0	0	0	22. To WSIRF/CPF	62,000	62,000	0	22
23	84,000	112,570	112,570	23. To Depr/Land & Bldg Rsrv funds	112,570	112,570	0	23
24	198,890	315,780	303,750	24. To R Bond Pmt/R.D. Req. Rsrv funds	393,480	393,480	0	24
25			100,000	25. General Fund Operating Contingency	100,000	100,000	0	25
26	<b>282,890</b>	<b>428,350</b>	<b>516,320</b>	<b>26. TOTAL TRANSFERS &amp; CONTINGENCIES</b>	<b>668,050</b>	<b>668,050</b>	<b>0</b>	26
27	<b>2,427,822</b>	<b>2,407,494</b>	<b>3,205,120</b>	<b>27. TOTAL EXPENDITURES</b>	<b>3,595,600</b>	<b>3,595,600</b>	<b>0</b>	27
28	652,882	731,090		28. UNAPPROPRIATED ENDING FUND BALANCE				28
29	<b>3,080,704</b>	<b>3,138,584</b>	<b>3,205,120</b>	<b>29. TOTAL</b>	<b>3,595,600</b>	<b>3,595,600</b>	<b>0</b>	29

\*Includes unappropriated Balance Budgeted Last Year

**BONDED DEBT  
RESOURCES AND REQUIREMENTS**

DEBT SERVICE FUND  
FUND

SEAL ROCK WATER DISTRICT  
(Name of Municipal Corporation)

Historical Data			GENERAL OBLIGATION BONDS  RESOURCES AND REQUIREMENTS	Budget for Next Year <u>2024-25</u>		
Actual		Adopted Budget This Year <u>2023-24</u>		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2021-22	First Preceding Year 2022-23					
			<b>Resources</b>			
			Beginning Fund Balance:			
1			1. Cash on Hand (Cash Basis), or			1
2	382,281	398,104	2. Working Capital (Accrual Basis)	750,000	750,000	2
3	25,777	14,988	3. Previously Levied Taxes Estimated to be Received 02-4000	25,000	25,000	3
4	258	3,420	4. Earnings from Temporary Investments 4050	4,000	4,000	4
5	397	14,232	5. Miscellaneous Income 4060	1,000	1,000	5
6	6,675	7,032	6. Boundary Withdrawl & Prop. Annex to CoN Income 4012 4013	8,000	8,000	6
7	<b>415,388</b>	<b>437,776</b>	7. Total Resources, Except Taxes to be Levied	<b>788,000</b>	<b>788,000</b>	<b>0</b>
8		1,057,050	8. Taxes Necessary to Balance * 1,039,100	987,100	987,100	8
9	757,070	1,375,441	9. Taxes Collected in Year Levied * 4010			9
10	<b>1,172,459</b>	<b>1,813,217</b>	10. TOTAL RESOURCES	<b>1,775,100</b>	<b>1,775,100</b>	<b>0</b>
			<b>Requirements</b>			
11			11. Miscellaneous Expense 5360			11
			<u>Bond Principal Payments</u>			
			Issue Date	Budgeted Payment Date		
12	0	211,075	12. 2021 6670	12/17/2024	218,240	218,240
13	117,947	120,159	13. 2016 6660	12/1/2024	124,710	124,710
14	80,000	85,000	14. 2013 6650	6/1/2025	90,000	90,000
15	42,107	43,686	15. 2011 6630	10/27/2024	47,030	47,030
16	290,000	305,000	16. 2012 6640	6/1/2025	325,000	325,000
17	<b>530,054</b>	<b>764,920</b>	17. Total Principal		<b>804,980</b>	<b>804,980</b>
			<u>Bond Interest Payments</u>			
			Issue Date	Budgeted Payment Date		
18	0	114,608	18. 2021 6770	12/17/2024	107,450	107,450
19	56,260	54,048	19. 2016 6760	12/1/2024	49,510	49,510
20	50,702	47,502	20. 2013 6750	12/1/2024, 6/1/2025	41,560	41,560
21	49,107	47,528	21. 2011 6730	10/27/2024	44,190	44,190
22	88,231	76,631	22. 2012 6740	12/1/2024, 6/1/2025	57,890	57,890
23	<b>244,301</b>	<b>340,317</b>	23. Total Interest		<b>300,600</b>	<b>300,600</b>
			<u>Unappropriated Balance for Following Year</u>			
			Issue Date	Payment Date		
24		325,700	24. 2021	12/17/2025	325,700	325,700
25		174,000	25. 2016	12/1/2025	174,000	174,000
26		20,780	26. 2013	12/1/2025	20,780	20,780
27		91,200	27. 2011	10/27/2025	91,200	91,200
28		28,940	28. 2012	12/1/2025	28,940	28,940
29	<b>398,104</b>	<b>707,980</b>	29. Total Unappropriated Ending Fund Balance		<b>640,620</b>	<b>640,620</b>
30		31,550	30. Tax Credit Reserve 2013 (2007) G.O. Bond ** C.o.N.		28,900	28,900
31	<b>1,172,459</b>	<b>1,813,217</b>	31. TOTAL REQUIREMENTS		<b>1,775,100</b>	<b>1,775,100</b>

\*If this form is used for revenue bonds, resource lines 8 and 9 may not be used. The district does not have authority to levy for these bonds.

**BONDED DEBT  
RESOURCES AND REQUIREMENTS  
REVENUE BOND RESERVE FUND  
FUND**

Bond Debt Payments are for:  
General Obligation Bonds       
Revenue Bonds   X  

SEAL ROCK WATER DISTRICT  
(Name of Municipal Corporation)

	Historical Data			RESOURCES AND REQUIREMENTS	Budget for Next Year <u>2024-25</u>				
	Actual		Adopted Budget This Year <u>2023-24</u>		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		
	Second Preceding Year 2021-22	First Preceding Year 2022-23							
				<b>Resources</b>					
				Beginning Fund Balance:					
1				1. Cash on Hand (Cash Basis), or				1	
2	22,774	284	5,000	2. Working Capital (Accrual Basis)	1,000	1,000		2	
3	5	3	10	3. Earnings from Temporary Investments 04-4049,4050	10	10		3	
4	180,470	304,790	292,760	4. Transfer from General Fund (pg. 4) 4160	382,490	382,490		4	
5				5. Loan Proceeds 4015				5	
6		10		6. Misc Income 4048				6	
7	<b>203,249</b>	<b>305,087</b>	<b>297,770</b>	7. Total Resources, Except Taxes to be Levied	<b>383,500</b>	<b>383,500</b>	<b>0</b>	7	
8			0	8. Taxes Necessary to Balance *				8	
9	0	0		9. Taxes Collected in Year Levied *				9	
10	<b>203,249</b>	<b>305,087</b>	<b>297,770</b>	10. <b>TOTAL RESOURCES</b>	<b>383,500</b>	<b>383,500</b>	<b>0</b>	10	
				<b>Requirements</b>					
				<u>Bond Principal Payments</u>					
				Issue Date	Budgeted Payment Date				
11	0	38,564	70,850	11. 2022 IFA 6605,2024 6604	12/1/2024; 6/1/25	112,000	112,000	11	
12	18,219	18,401	18,405	12. 2016 - IFA 6630	12/1/2024	0	0	12	
13	107,336	109,635	111,995	13. 2012 6620 2020 6610	6/1/2025, 11/18/2024	116,000	116,000	13	
14	<b>125,555</b>	<b>166,600</b>	<b>201,250</b>	14. Total Principal		<b>228,000</b>	<b>228,000</b>	<b>0</b>	14
				<u>Bond Interest Payments</u>					
				Issue Date	Budgeted Payment Date				
15	0	56,408	24,130	15. 2022 - IFA6760, 2024 677	12/1/2024, 6/1/2025	83,500	83,500	15	
16	550	368	185	16. 2016 - IFA 6730	12/1/2024	0	0	16	
17	32,277	31,120	29,935	17. 2012 6720	6/1/2025	29,000	29,000	17	
18	44,573	43,430	42,270	18. 2020 6750	11/18/2025	43,000	43,000	18	
19	10			19. Miscellaneous 5360,5729,5732				19	
20	<b>77,410</b>	<b>131,326</b>	<b>96,520</b>	20. Total Interest		<b>155,500</b>	<b>155,500</b>	<b>0</b>	20
				<u>Unappropriated Balance for Following Year By</u>					
				Issue Date	Payment Date				
21				21.				21	
22				22.				22	
23				23.				23	
24	<b>284</b>	<b>7,161</b>	<b>0</b>	24. Total Unappropriated Ending Fund Balance		<b>0</b>	<b>0</b>	<b>0</b>	24
25	<b>203,249</b>	<b>305,087</b>	<b>297,770</b>	25. <b>TOTAL REQUIREMENTS</b>		<b>383,500</b>	<b>383,500</b>	<b>0</b>	25

\*If this form is used for revenue bonds, resource lines 8 and 9 may not be used. The district does not have authority to levy for these bonds.



**SPECIAL FUND**  
**RESOURCES AND REQUIREMENTS**  
CAPITAL PROJECTS FUND  
Fund

SEAL ROCK WATER DISTRICT  
(Name of Municipal Corporation)

	Historical Data			DESCRIPTION  RESOURCES AND REQUIREMENTS	Budget for Next Year			
	Actual		Adopted Budget This Year <u>2023-24</u>		<u>2024-25</u>			
	Second Preceding Year 2021-22	First Preceding Year 2022-23			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
				Beginning Fund Balance:				
1				1. *Cash on Hand (Cash Basis), or				1
2	786,931	297,218	30,000	2. *Working Capital (Accrual Basis)	50,000	50,000		2
3				3. Misc Income (MCWCC) 4060				3
4	48	133	20	4. Earning from Temporary Investments 4050,4051	100	100		4
5				5. Transf. frm SDC (pg 11) Transf. frm WSIR (pg. 12)				5
6				6. Transf. frm GF (pg 4) 4160				6
7	3,374,117	312,871	3,850,000	7. Interim Loan / USDA & IFA Grant & Loan 4014,4016,4020	820,000	820,000		7
8	6,549,000			8. Loan Proceeds /Settlement 4011,4012,4017	2,000,000	2,000,000		8
9	<b>10,710,096</b>	<b>610,222</b>	<b>3,880,020</b>	9. Total Resources, Except Taxes to be Levied	<b>2,870,100</b>	<b>2,870,100</b>	<b>0</b>	9
10			0	10. Taxes Necessary to Balance				10
11	0			11. Taxes Collected in Year Levied				11
12	<b>10,710,096</b>	<b>610,222</b>	<b>3,880,020</b>	12. <b>TOTAL RESOURCES</b>	<b>2,870,100</b>	<b>2,870,100</b>	<b>0</b>	12
				<b>REQUIREMENTS</b>				
13				13. CAPITAL OUTLAY - System Improvements:				13
14				14.				14
15	17,046			15. Environmental Mitigation 5733				15
16	623,040	51,100	770,000	16. Engineering/Software/Startup/Proj mgt 5724,5730,5731	100,000	100,000		16
17	110,078	11,011	192,500	17. Legal/Admin/Financing/Permit/Misc 5711,5715,5717,5360,5732	100,000	100,000		17
18	3,453,484	185,441	2,847,500	18. Construction/Contractor/Retainage 5716,5720,5721,5723	1,700,000	1,700,000		18
19	0			19.				19
20	89,561			20. Interim Loan Interest 5050				20
21	6,549,000			21. Interim Loan/LOC Payments 5040				21
22	0			22. Land/Easements 5734,5736, 4010				22
23	104,975	80,477	30,020	23. SRWD Major Improvements 5756, 5770,5772,5773	870,100	870,100		23
24	0	0	0	24.				24
25	30,623	779	40,000	25. Consultants 5737,5712,5726	100,000	100,000		25
26				26. Transfers:				26
27				27.				27
28	<b>-267,711</b>	<b>281,414</b>	<b>0</b>	28. UNAPPROPRIATED ENDING FUND BALANCE	<b>0</b>	<b>0</b>	<b>0</b>	28
29	<b>10,710,096</b>	<b>610,222</b>	<b>3,880,020</b>	29. <b>TOTAL REQUIREMENTS</b>	<b>2,870,100</b>	<b>2,870,100</b>	<b>0</b>	29

\*Includes unappropriated Balance Budgeted Last Year

**RESERVE FUND  
RESOURCES AND REQUIREMENTS**

SEAL ROCK WATER DISTRICT

This fund is authorized by ORS 280.100 and established by resolution/ordnance number 0393-1, on March 11, 1993 (extended per ORS 0412-03, 4-19-12) for the following specified purposes:

Required by USDA Rural Development bond agreements

R.D. REQUIREMENT RESERVE  
Fund

Any balance in a fund referred to in ORS 280.110 that is not expended or obligated by definite commitments within 12 years from the date of the election or the adoption of the ordinance or resolution pursuant to which the fund was established shall revert to and become a part of the general fund of the subdivision and shall be transferred thereto by the treasurer or other financial officer thereof. Annual contributions to such funds shall be limited to a period not to exceed ten years.

Last year for fund 2042-43 Last year for contributions 2024-25

	Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS  RESOURCES	Budget for Next Year			
	Actual		Adopted Budget This Year <u>2023-24</u>		<u>2024-25</u>			
	Second Preceding Year 2021-22	First Preceding Year 2022-23			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
				Beginning Balance				
1				1. Cash on Hand * (cash basis), or				1
2	69,246	87,674	98,000	2. Working Capital * (accrual basis)	109,670	109,670		2
3				3. Previously levied taxes estimated to be received				3
4	8	9	100	4. Earning from temporary investments 05-4050	10	10		4
5	18,420	10,990	10,990	5. Transferred from other funds 05-4160	10,990	10,990		5
6				6. Reimbursement from GF				6
7				7.				7
8				8.				8
9	<b>87,674</b>	<b>98,673</b>	<b>109,090</b>	9. Total Resources, except taxes to be levied	<b>120,670</b>	<b>120,670</b>	<b>0</b>	9
10			0	10. Taxes necessary to balance				10
11				11. Taxes collected in year levied				11
12	<b>87,674</b>	<b>98,673</b>	<b>109,090</b>	12. TOTAL RESOURCES	<b>120,670</b>	<b>120,670</b>	<b>0</b>	12
				REQUIREMENTS				
13				13.				13
14				14. CAPITAL OUTLAY:				14
15		0	109,090	15. Emergency System Repair/Bond Payment 5780	120,670	120,670		15
16				16.				16
17				17. Transfer to General Fund (pg. 1) 5900				17
18				18.				18
19				19.				19
20				20.				20
21				21.				21
22				22.				22
23				23.				23
24				24.				24
25				25.				25
26				26.				26
27				27.				27
28	<b>87,674</b>	<b>98,673</b>	<b>0</b>	28. RESERVE FOR FUTURE EXPENDITURE	<b>0</b>	<b>0</b>	<b>0</b>	28
29	<b>87,674</b>	<b>98,673</b>	<b>109,090</b>	29. TOTAL REQUIREMENTS	<b>120,670</b>	<b>120,670</b>	<b>0</b>	29

\*Includes unappropriated Balance Budgeted Last Year

**RESERVE FUND  
RESOURCES AND REQUIREMENTS**

SEAL ROCK WATER DISTRICT

This fund is authorized by ORS 280.100 and established by resolution / ordinance number 0400-01, on April 27, 2000; extended per Resolution #0522-01 (05/12/22), for the following specified purposes: For replacing depreciated assets that are of no further use (vehicles, heavy equipment, radios, saws, mowers, computers, furnishings, etc.) \$25,000 / \$250,000 max.

SLARA/DEPRECIATION RESERVE  
Fund

Any balance in a fund referred to in ORS 280.110 that is not expended or obligated by definite commitments within 12 years from the date of the election or the adoption of the ordinance or resolution pursuant to which the fund was established shall revert to and become a part of the general fund of the subdivision and shall be transferred thereto by the treasurer or other financial officer thereof. Annual contributions to such funds shall be limited to a period not to exceed ten years. Last year for fund 2034-35 Last year for contributions 2032-33

	Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS  RESOURCES	Budget for Next Year			
	Actual		Adopted Budget This Year <u>2023-24</u>		<u>2024-25</u>			
	Second Preceding Year 2021-22	First Preceding Year 2022-23			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
				Beginning Balance				
1				1. Cash on Hand * (cash basis), or				1
2	255,937	284,894	230,000	2. Working Capital * (accrual basis)	307,000	307,000		2
3				3. Previously levied taxes estimated to be received				3
4	336	1,669	1,000	4. Earning from temporary investments 11-4050	2,500	2,500		4
5	84,000	112,570	112,570	5. Transfer from General Fund (pg. 4) 4160	112,570	112,570		5
6				6.				6
7				7.				7
8				8.				8
9	<b>340,273</b>	<b>399,133</b>	<b>343,570</b>	9. Total Resources, except taxes to be levied	<b>422,070</b>	<b>422,070</b>	<b>0</b>	9
10			0	10. Taxes necessary to balance				10
11				11. Taxes collected in year levied				11
12	<b>340,273</b>	<b>399,133</b>	<b>343,570</b>	12. TOTAL RESOURCES	<b>422,070</b>	<b>422,070</b>	<b>0</b>	12
				REQUIREMENTS				
13				13.				13
14				14. CAPITAL OUTLAY: (General Fund)				14
15	38,880	170,211	170,000	15. Replace Depreciated Item 5751	270,000	270,000		15
16	13,600		100,000	16. Vehicle Repl. Program/Heavy Equipment 5820	100,000	100,000		16
17	2,900		73,570	17. Office Equipment & Machines 5410	52,070	52,070		17
18				18.				18
19				19.				19
20				20.				20
21				21.				21
22				22.				22
23				23.				23
24				24.				24
25				25.				25
26				26.				26
27				27.				27
28	<b>284,893</b>	<b>228,922</b>	<b>0</b>	28. RESERVE FOR FUTURE EXPENDITURE	<b>0</b>	<b>0</b>	<b>0</b>	28
29	<b>340,273</b>	<b>399,133</b>	<b>343,570</b>	29. TOTAL REQUIREMENTS	<b>422,070</b>	<b>422,070</b>	<b>0</b>	29

\*Includes unappropriated Balance Budgeted Last Year

**RESERVE FUND  
RESOURCES AND REQUIREMENTS**

**SEAL ROCK WATER DISTRICT**

This fund is authorized by ORS 280.100 and established by resolution / ordinance number 0400-01, on April 27, 2000, extended per Resolution #0522-01 (5/12/22), for the following specified purposes: For SRWD and Toledo System Improvements (SDC revenues) (main & service lines, pumps, vaults, master meters, treatment plant / water sources, etc.) \$0 / \$1,000,000 max.

**SYSTEM DEVELOPMENT CHARGES  
Fund  
(Formerly System Investment Plan Reserve)**

Any balance in a fund referred to in ORS 280.110 that is not expended or obligated by definite commitments within 12 years from the date of the election or the adoption of the ordinance or resolution pursuant to which the fund was established shall revert to and become a part of the general fund of the subdivision and shall be transferred thereto by the treasurer or other financial officer thereof. Annual contributions to such funds shall be limited to a period not to exceed ten years.

Last year for fund 2034-35 Last year for contributions 2032-33

	Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS  RESOURCES	Budget for Next Year 2024-25			
	Actual		Adopted Budget This Year 2023-24		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2021-22	First Preceding Year 2022-23						
				Beginning Balance				
1				1. Cash on Hand * (cash basis), or				1
2	590,073	652,841	690,000	2. Working Capital * (accrual basis)	580,000	580,000		2
3				3.				3
4	370	1,712	1,000	4. Earning from temporary investments 13-4050	1,000	1,000		4
5				5. Transfer from General Fund (pg. 4) 4160				5
6				6. Transfer from Capital Project Fund (pg. 8)				6
7	62,399	88,092	55,000	7. System Development Chargesx15 4400	55,100	55,100		7
8				8.				8
9	<b>652,841</b>	<b>742,645</b>	<b>746,000</b>	9. Total Resources, except taxes to be levied	<b>636,100</b>	<b>636,100</b>	<b>0</b>	9
10			0	10. Taxes necessary to balance				10
11				11. Taxes collected in year levied				11
12	<b>652,841</b>	<b>742,645</b>	<b>746,000</b>	12. TOTAL RESOURCES	<b>636,100</b>	<b>636,100</b>	<b>0</b>	12
				REQUIREMENTS				
13				13. CAPITAL OUTLAY:				13
14				14.				14
15			10,000	15. SDC - plan update: SRWD 5726,5780	10,000	10,000		15
16		10,320	50,000	16. Master Plan Study/Update 5710, 5728	250,000	250,000		16
17		21,729	636,000	17. SDC Improvements 5727	326,100	326,100		17
18		12,790	50,000	18. Consultants 5723,5724	50,000	50,000		18
19				19. TRANSFERS:				19
20				20.				20
21				21.				21
22				22.				22
23				23.				23
24				24.				24
25				25.				25
26				26.				26
27				27.				27
28	<b>652,841</b>	<b>697,806</b>	<b>0</b>	28. RESERVE FOR FUTURE EXPENDITURE	<b>0</b>	<b>0</b>	<b>0</b>	28
29	<b>652,841</b>	<b>742,645</b>	<b>746,000</b>	29. TOTAL REQUIREMENTS	<b>636,100</b>	<b>636,100</b>	<b>0</b>	29

\*Includes unappropriated Balance Budgeted Last Year

**RESERVE FUND**  
**RESOURCES AND REQUIREMENTS**

**SEAL ROCK WATER DISTRICT**

WATER SOURCE & DISTRIBUTION SYSTEM IMPROVEMENT RESERVE Any balance in a fund referred to in ORS 280.110 that is not expended or obligated by definite

This fund is authorized by ORS 280.100 and established by resolution / ordinance number 0400-01, on April 27, 2000, extended per Resolution #0522-01 (5/12/22),

**Fund**

commitments within 12 years from the date of the election or the adoption of the ordinance or resolution pursuant to which the fund was established shall revert to and become a part of the general fund of the subdivision and shall be transferred thereto by the treasurer or other financial officer thereof. Annual contributions to such funds shall be limited to a period not to exceed ten years.

for the following specified purposes: For maintaining and enhancing of water sources & improving SRWD Distribution System.

(Formerly Toledo Investment Plan Reserve)

Last year for fund 2034-35 Last year for contributions 2032-33

\$1,000,000 annual / \$2,000,000 max.

	Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS  RESOURCES	Budget for Next Year		2024-25		
	Actual		Adopted Budget This Year <u>2023-24</u>		Proposed By Budget Officer	Approved By Budget Committee			Adopted By Governing Body
	Second Preceding Year 2021-22	First Preceding Year 2022-23							
				Beginning Balance					
1				1. Cash on Hand * (cash basis), or				1	
2	544,981	359,165	252,000	2. Working Capital * (accrual basis)	255,000	255,000		2	
3				3. Previously levied taxes estimated to be received				3	
4	2,374	4,346	1,000	4. Earning from temporary investments 20-4050	3,000	3,000		4	
5				5. Transfer from General Fund (pg. 4) 4160	62,000	62,000		5	
6				6.				6	
7				7.				7	
8				8.				8	
9	547,355	363,511	253,000	9. Total Resources, except taxes to be levied	320,000	320,000	0	9	
10			0	10. Taxes necessary to balance				10	
11				11. Taxes collected in year levied				11	
12	547,355	363,511	253,000	12. TOTAL RESOURCES	320,000	320,000	0	12	
				REQUIREMENTS					
13				13.				13	
14				14. CAPITAL OUTLAY:				14	
15				15.				15	
16				16.				16	
17			120,000	17. WTP/Pump/Waterline 5671	100,000	100,000		17	
18				18. Other Water Source Improvement 5672	0	0		18	
19			25,000	19. Consultants 5712	28,000	28,000		19	
20			50,000	20. SRWD System Improvement 5674	112,000	112,000		20	
21			58,000	21. Emergency System Repair 5675	80,000	80,000		21	
22				22. TRANSFERS:				22	
23	188,190	109,850		23. Transfer to General Fund (pg 1) 5900				23	
24				24.				24	
25				25.				25	
26				26.				26	
27				27.				27	
28	359,165	253,661	0	28. RESERVE FOR FUTURE EXPENDITURE	0	0	0	28	
29	547,355	363,511	253,000	29. TOTAL REQUIREMENTS	320,000	320,000	0	29	

\*Includes unappropriated Balance Budgeted Last Year

**RESERVE FUND  
RESOURCES AND REQUIREMENTS**

SEAL ROCK WATER DISTRICT

This fund is authorized by ORS 280.100 and established by resolution / ordinance number 0403-02, on April 17, 2003; extended per Resolution No. 0416-01 (4/21/16) for the following specified purposes:

For land acquisition and building needs to support and enhance source water and improving distribution system.

\$80,000 / \$750,000 max.

SRWD LAND & BUILDINGS RESERVE  
Fund

Any balance in a fund referred to in ORS 280.110 that is not expended or obligated by definite commitments within 12 years from the date of the election or the adoption of the ordinance or resolution pursuant to which the fund was established shall revert to and become a part of the general fund of the subdivision and shall be transferred thereto by the treasurer or other financial officer thereof. Annual contributions to such funds shall be limited to a period not to exceed ten years.

Last year for fund 2028-29 Last year for contributions 2026-27

	Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS  RESOURCES	Budget for Next Year			2024-25
	Actual		Adopted Budget This Year 2023-24		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2021-22	First Preceding Year 2022-23						
				Beginning Balance				
1				1. Cash on Hand * (cash basis), or				1
2	138,889	139,453	135,000	2. Working Capital * (accrual basis)				2
3				3. Previously levied taxes estimated to be received				3
4	630	3,298	100	4. Earning from temporary investments 07-4050				4
5				5.				5
6				6.				6
7				7.				7
8				8.				8
9	<b>139,519</b>	<b>142,751</b>	<b>135,100</b>	9. Total Resources, except taxes to be levied	<b>0</b>	<b>0</b>	<b>0</b>	9
10			0	10. Taxes necessary to balance				10
11	0	0		11. Taxes collected in year levied				11
12	<b>139,519</b>	<b>142,751</b>	<b>135,100</b>	12. TOTAL RESOURCES	<b>0</b>	<b>0</b>	<b>0</b>	12
				REQUIREMENTS				
13				13.				13
14				14. CAPITAL OUTLAY:				14
15	66	15,356		15. Land / Office and Shop buildings 5730				15
16				16.				16
17				17. TRANSFERS:				17
18			135,100	18. Transfer to General Fund (pg 1) 5900				18
19				19.				19
20				20.				20
21				21.				21
22				22.				22
23				23.				23
24				24.				24
25				25.				25
26				26.				26
27				27.				27
28	<b>139,453</b>	<b>127,395</b>	<b>0</b>	28. RESERVE FOR FUTURE EXPENDITURE	<b>0</b>	<b>0</b>	<b>0</b>	28
29	<b>139,519</b>	<b>142,751</b>	<b>135,100</b>	29. TOTAL REQUIREMENTS	<b>0</b>	<b>0</b>	<b>0</b>	29

\* Includes unappropriated Balance Budgeted Last Year